



MINUTES the **PARISH COUNCIL MEETING** held on

Monday the 29th June 2026 at Cottam Community Centre Haydocks Lane which commenced at 7.30pm

Present: Cllrs Butler, Rayfield, McFarlane, Parker, Bielas -Barnes, Lambert, Smith,
Coward, Whitham, Brown, O'Donnell, Jonas and Jewell

There were three members of the public present which included 2 Preston City Councillors

46/26 To receive apologies

Cllr Harper

47/26 To consider and approve the Minutes of the Meeting held on the 11th May 2026 (enclosed)

It was resolved that the minutes of the meeting held on the 11th May 2026 should be approved and signed by the Chairman as a true and accurate record

48/26 To receive Declarations of Interest

None

49/26 To adjourn the meeting for a period of public discussion

The meeting was adjourned

Preston City Cllr Jemma Rushe (Lea and Larches Ward) introduced herself and sated that she looked forward to working with the Parish Council going forward.

A pre prepared statement was read out from a resident who was unable to attend the meeting supporting the request at item 8 on the agenda that the Parish Council take short term responsibility for Fairy Lane area which he had originally created on Preston City Council land. The resident reading the letter extended his support to the request as did City Councillor Ward who was present.

It was mentioned that a report had been received from Cllr Jewell with regard to the proposed train station in the Cottam area. The report which had not yet been read by the Clerk will be circulated by email after the meeting.

The meeting was reconvened

50/26 To approve the following payments:

17/04/2026	EON ELECTRICITY SUPPLY	1	18.23
20/04/2026	BARTLETT LENGTHSMAN TEAM	2	654.20
20/04/2026	DUNCAN ROSS MILLER GREEN DRAINAGE INVESTIGATION	3	2016.00
20/04/2026	GGs LENGTHSMAN TEAM	4	2469.70
20/04/2026	PARTRIDGE LENGTHSMAN TEAM	5	589.20
20/04/2026	CCA ROOM HIRE	6	70.00
20/04/2026	PRESTON CC XMAS TREES 2025	7	7165.32
20/04/2026	CROSS LENGTHSMAN TEAM	8	821.25

20/04/2026	SN BATHROOMS COMMUNITY CENTRE TOILET REFURB STAGE PAYMENT	9	1300.00
20/04/2026	B G FENCING LENGTHSMAN MATERIALS	10	27.25
20/04/2026	COMMERCIAL WEED KILLER PURCHASE	11	171.53
30/04/2026	BANK CHARGES	12	8.65
01/05/2026	INFORMATION COMM OFFICE	13	47.00
11/05/2026	BG FENCING LENGTHSMAN MATERIALS	14	56.25
11/05/2026	GGs LENGTHSMAN TEAM	15	1532.00
11/05/2026	S WISEMAN INTERNAL AUDIT	16	200.00
19/05/2026	INDEPENDENT HEATING CCA PROJECT SUPPLIES	17	7466.64
19/05/2026	TILESTYLE CCA PROJECT SUPPLIES	18	1222.69
19/05/2026	NEWGATE NURSERIES PLANTING	19	67.68
19/05/2026	A PARTRIDGE LENGTHSMAN TEAM	20	455.00
19/05/2026	A BARTLETT LENGTHSMAN TEAM	21	513.50
19/05/2026	A CROSS LENGTHSMAN TEAM	22	897.70
19/05/2026	GGs LENGTHSMAN TEAM	23	1321.69
19/05/2026	ZURICH INSURANCE RENEWAL	24	560.71
20/05/2026	EON NEXT ELECTRICITY SUPPLY	25	17.64
31/05/2026	BANK CHARGES	26	8.95

It was resolved that the payments referred to above be approved

- 51/26 To consider the enclosed quotation and plan from Duncan Ross Ltd to undertake drainage enhancement works on Jubilee Recreation Ground on the southern side which currently becomes excessively wet and muddy during wet weather at a cost of £8451.14 plus Vat subject to the agreement of Preston CC who own the recreation ground.

It was resolved that the enclosed quotation referred to above should be accepted and the relative works undertaken subject to the formal agreement of Preston City Council, a budget of £8451.14 being allocated from CIL funds

- 52/26 To consider the enclosed quotation from Duncan Ross Ltd to undertake further investigation into the potential for drainage on Miller Green. Their earlier investigation indicated that further works were required to establish whether there was already a clear outlet, something that was essential before determination as to what drainage works were required. This further investigation will establish whether there is indeed a clear outlet.

It was resolved that the enclosed quotation referred to above should be accepted and the relative works undertaken as soon as practicable, a budget of £650.00 being allocated from CIL funds

- 53/26 To consider whether this Council should take responsibility for the re-creation and ongoing maintenance of the Fairy Glen area, which was established by a resident immediately next to their property on Preston City Council land on Cottam Way and which is now overgrown due to the lack of any ongoing maintenance. A full report (enclosed) has already been provided to members under separate cover detailing the story relating to its original creation.

Potential options are detailed in the report.

Any agreement will need to be on an 'Agreement in Principle' basis since no investigation has been made into potential costs and formal permission from PCC has not been approved.

It was resolved that in principle this Council did wish to undertake general maintenance (weed removal, cutting back etc) to the area known as Fairy Lane as detailed in the report referred to above by using the in house Lengthsman Team to undertake the work towards the end of autumn when resource was expected to be available, subject to the agreement of Preston City Council to work on their land. It was confirmed by the Clerk that the contractor payments to the team in this respect could be aggregated and taken from the CIL monies currently held.

- 54/26 To note that the next meeting is scheduled for the 7th September 2026

It was noted that the date of the next meeting is scheduled for the 7th September 2026