



EXECUTIVE COMMITTEE MEETING

MINUTES of the Executive Committee meeting held on

Tuesday the 12th March 2024 at Cottam Community Centre Haydocks Lane commencing at 1.30 pm

Present Cllrs Butler, Coward, Gibson, Whitham and Parker

P Greenwood was present to provide information

1. To receive Apologies

None

2. To receive Declarations of Interest

None

3. To exclude the Public and Press from this meeting under the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be transacted.

There were no members of the public present

4. To consider recent correspondence (already circulated) from the assistant lengthsman, to review and amend if appropriate the self-employed contract terms relating to the assistant lengthsman role and decide the hourly rate to be applied to the new contracts to be offered from 1st April 2024 to 31st March 2025.

It was resolved as follows:

1. *That the requirement for services (item 2) should be amended to read ‘will be required for up to 48 weeks with a minimum 39 weeks to be worked’ so as to allow flexibility for the contractor and to widen the scope for future potential appointments.*
2. *It was confirmed that item 3 already showed the correct hours per week to be worked by individual contractors*
3. *It was resolved that the Public Liability requirement (item 6) should remain at £10m since this was the figure required by PCC on whose land a lot of work was undertaken.*
4. *It was resolved that no changes were required to item 12 since the decision as to working in unsuitable weather conditions was already at the discretion of the contractor who is responsible for all Health and Safety measures and there is no compulsion to work on any specific day.*
5. *It was resolved that no changes should be made to item 13 since self employed contractors generally supplied their own equipment, that the Council would not take responsibility for contractor’s tools and that to provide equipment might have HMRC repercussions concerning working status. It was noted that the equipment requirements were not extensive, and costs could be offset against tax.*
6. *It was resolved that no changes were required to item 14 since measurable outputs were generally assessed on the work undertaken as viewed and evidenced by before and after photos.*
7. *It was resolved that the hourly rate for 2024/5 contracts should be increased to £12.00 per hour on the basis of the latest published inflation rate (CPI) – it was noted that this new rate meant a 50% overall increase in the hourly rate as against 2015 compared to an increase in inflation during that time of only 32 %.*
8. *It was resolved that the wording of item 17 should be amended to ‘supply invoices and worksheets’*
9. *It was resolved that the payment timescales should remain at 21 days which was generally less than many contractors and that 7 days was simply not workable.*
10. *It was resolved that the Clerk should respond to the recent correspondence referred to, setting out the above decisions and then offer individual contracts (with the minor amendments referred above) to all those who had had contracts in 2023/4*