



MINUTES of the **PARISH COUNCIL MEETING** held on

Monday the 9th October 2023 at Cottam Community Centre Haydock's Lane commencing at 7.30pm

Present: Cllrs Butler, Lambert, Smith, Whitham, Parker, Coward, Casterton, Gibson, Parker and Helvin

There were no members of the public present

66/23 To receive Apologies

Cllrs Brown and Jewell

67/23 To consider and approve the Minutes of the Meeting held on the 4th September 2023 (enclosed)

It was resolved that the minutes of the meeting held on the 4th September 2023 should be signed by the Chairman as a true and accurate record

68/23 To receive Declarations of Interest

None

69/23 To adjourn the meeting for a period of public discussion

There were no members of the public present

70/23 To authorise payment of the following accounts:

15/08/2023	RIBBLE VALLEY GATES - REPLACE GATE MILLER GREEN	40	684.00
15/08/2023	SANDERSONS - GRASS CUTTING	41	1272.00
15/08/2023	COTTAM COMM ASSOC - ROOM HIRE	42	30.00
15/08/2023	BG FENCING - GRAVEL FOR PATH RE-STONING / SOIL - NOTICE BRD GARDEN	43	847.25
15/08/2023	SAR SERVICES LENGTHSMAN TEAM	44	115.00
15/08/2023	MILJUE GS LENGTHSMAN TEAM	45	690.00
15/08/2023	S FITZPATRICK LENGTHSMAN TEAM	46	460.00
15/08/2023	GGs LENGTHSMAN TEAM	47	2352.80
15/08/2023	G THOMPSON LENGTHSMAN TEAM	48	678.50
15/08/2023	FRETFOIL BIN BAGS	49	132.80
15/08/2023	W V WHITTLE - AGRIGEM WEED KILLER REIMBURSE	50	137.35

It was resolved that the payments referred to above should be approved

71/23 To consider a suggestion from Cllr Smith that this Council commission Dave Robinson to create TWO poster montages, one representing Cottam and the other representing Lea for which this Council would have copyright. Examples of his work will be available at the meeting. It is expected that our logo would be included.

The idea is that once the designs have been agreed we would advertise them for sale as prints in accordance with the pricing detailed below using Facebook, our web site and newsletter. Should this project be agreed it is anticipated that we would also contact LEP concerning the project.

Dave Robinson has set up and runs his own business and he would deal with sales, printing, distribution and administration the prices having been set so that a payment would be made to this Council on each sale, probably on a quarterly basis. These payments received would be donated to a local charity.

The idea would provide therefore increase the visibility of the Parish Council, provide residents with the opportunity to purchase a bespoke print covering features of the area in which they live and support a local charity.

Initially it is envisaged that only prints would be available however going forward other items such as cards, mugs and coasters etc might be produced using our design.

As Lea and Cottam have different identities two designs would be produced however, they would be constructed in such a way that if both were purchased, they could link together - so if on a wall would look part of a set. Commissioning cost is £1500.

Provisional sale prices:

A4 to retail at £30 including Vat plus postage of £3.95 ---- £10.50 of which would go to charity.

A3 to retail at £40 including Vat plus postage of £3.95 ---- £14 of which would go to charity.

A2 to retail at £45 including Vat plus postage of £3.95 ---- £15 of which would go to charity.

Examples will be available at the meeting showing other projects which have been undertaken.

It was resolved that this Council should commission two montages at a cost of £1500 and utilise the arrangements outlined above to sell the prints through Dave Robinson with the profits as outlined above being donated to a charity which is to be decided upon in due course.

72/23 To consider a proposal that this Council undertake a trial cleanup of one pond in the Parish, this to include bringing the water quality up to a standard that will allow the return of aquatic life to the pond by oxygenating the water and clearing the pond of invasive non-oxygenating plants and sediment. Since our in-house staff are not insured or qualified to work in water it will need the input from a licensed and qualified specialist company to undertake this work.

A quotation is enclosed from 'Ponds Northwest' outlining proposed improvement works based on the Valentines Meadow Pond as an example. Further quotations are being pursued for both this pond and the pond located by the cross on Cottam Way. It is hoped that these will be available at the meeting.

The Council are asked to consider the outline proposal, the quotations which are available, decide which pond would be most suitable and whether they wish to take the project forward and allocate a budget from CIL monies, bearing in mind that no work can be undertaken without the prior permission of Preston CC who have not yet been approached.

It was resolved that this Council should continue with the suggestion of improving one pond that being the one located by the cross on Cottam Way.

It was further resolved that Specialist Aquatic Services should be appointed to undertake a specific investigation of the requirements at a maximum cost of £350 before submitting their bid to undertake the works thus outlined.

It was further resolved that the two companies who had provided the existing quotes which have been received should be asked to re-consider them since much of the banking work has now already been undertaken by the in house lengthsman team.

It was further resolved that once all quotes have been received then the Council would consider the suggestion further.

73/23 To note that the next meeting is scheduled for the 27th November 2023

It was noted that the next meeting is scheduled for the 27th November 2023