



MINUTES of the **PARISH COUNCIL MEETING** held on

Monday the 4th September 2023 at Cottam Community Centre Haydocks Lane commencing at 7.30pm

There were two members of the public present

Present: Cllrs Butler, Abram, Casterton, Gibson, Jewell, Lambert, Parker, Rayfield, Helvin and Smith

53/23 To receive Apologies

Cllrs Whitham, Coward, Brown and O'Donnell

54/23 To consider and approve the Minutes of the Meeting held on the 3rd July 2023 (enclosed)

It was resolved that the minutes of the meeting held on the 3rd July 2023 should be signed by the Chairman as a true and accurate record

55/23 To receive Declarations of Interest

Cllrs Parker, Smith and Gibson declared a personal and prejudicial interest in planning application 06/2023/0912 due to their being on the Community Centre Management Committee. They left the room and did not take part in the debate or voting on this matter.

56/23 To adjourn the meeting for a period of public discussion

The meeting was adjourned

A resident introduced himself as a new member of Woodplumpton Parish Council who had attended to observe the meeting.

The meeting was re-convened

57/23 To consider the following planning applications:

LCC/2023/0029 – Extension to existing school to include 5 new classrooms, wc, hygiene room and corridor @ Lea Community Primary School, Greaves Town Lane.

LCC/2023/0028 – Creation of 325 sq metre tarmac playground and 2 new tarmac car parks to the north and south of the school utilising the existing school entrances to provide an additional 22 car parking spaces @ Lea Community Primary School Greaves Town Lane.

It was resolved that this Council should write supporting both of the above applications.

06/2023/0912 – Change of use of part of Community Centre (Class F2) to post office (Class E) @ Cottam Hall Community Centre Haydocks Lane

It was resolved that no representation should be made.

58/23 To authorise payment of the following accounts:

07/06/2023	T FATTORINI CHAIRMANS BARS FOR REGALIA	18	130.94
07/06/2023	REIMBURSE PURCHASE RESIN LOOSE STONE	19	62.99

07/06/2023	COTTAM CC ROOM HIRE	20	60.00
07/06/2023	NEWGATE NURSERIES HANGING BASKETS & FILL PLANTERS	21	638.16
07/06/2023	AUDIT FEES 2021/22 EXTERNAL	22	2098.80
21/06/2023	S FITZPATRICK ASSISTANT LENGTHSMAN	23	636.77
21/06/2023	MILJUE GS ASSISTANT LENGTHSMAN	24	609.50
21/06/2023	SAR SERVICES ASSISTANT LENGTHSMAN	25	408.25
21/06/2023	GGs LENGTHSMAN	26	2380.10
21/06/2023	G THOMPSON ASSISTANT LENGTHSMAN	27	517.50
21/06/2023	NEWGATE NURSERIES SUMMER BEDDING	28	70.56
21/06/2023	W V MCWHITTLE 1ST QTR SALARY EXPENSES	29	2796.90
21/06/2023	HMRC 1ST QTR	30	2051.67
30/06/2023	BANK CHARGES	31	18.00
17/07/2023	SANDERSONS GRASS CUTTING	32	1908.00
17/07/2023	MILJUE GS ASSISTANT LENGTHSMAN	33	414.00
17/07/2023	SAR SERVICES ASSISTANT LENGTHSMAN	34	253.00
17/07/2023	G THOMPSON LENGTHSMAN TEAM	35	632.50
17/07/2023	GGs LENGTHSMAN TEAM	36	2249.00
17/07/2023	FITZPATRICK LENGTHSMAN TEAM	37	517.50
17/07/2023	BG FENCING ENHANCEMENT / MAINTENANCE NOTICE BOARD AREA	38	311.15
17/07/2023	SANDERSONS GRASS CUTTING	39	1272.00

It was resolved that the payments referred to above should be approved

59/23 To approve the enclosed Financial Statement of Accounts as of 30th June 2023

It was resolved that the Financial Statement referred to above should be approved

60/23 To further consider a resident request that has been forwarded from the office of M Menzies MP to install a bench on land adjacent to the pond on Parkside Avenue so that residents may sit and enjoy watching the wildlife on the pond. The original request was sent to PCC (who own the land) who refused as they had no funding for new benches. Cost from CIL funds estimated at approx £600 including creation of flagged mounting area.

Please note that a survey of 80 properties on the immediate housing estate attracted 18 responses either by email or telephone. Of those responses only 2 objections were received (one that it was a congested area with parked vehicles and was a waste of money, two that it would be a cause of ASB) All other responses were incredibly positive. Permission will also be required from PCC.

It was resolved that a bench should be installed as detailed above subject to permission from PCC who had verbally agreed.

61/23 To note that the arrangements for the Clerk to manage the Facebook Page on the basis of one hour per week for a trial period of 12 months has now expired. The Council are now required to consider the continuation of the Facebook Page by incorporating the agreed one hour per week workload into the Clerks permanent contract.

It was resolved that the above arrangements should continue on a permanent basis as set out above.

62/23 To ratify the agreement of members to increasing the budget for a trim trail on Jubilee Park from £19K to £24 K in the light of the latest quotation, noting that permission of PCC is required for the project to go ahead and that any further delays may result in further increase in prices. CIL budget to fund.

It was resolved that the requested budget should be ratified and increased as detailed above.

63/23 To consider and approve a budget for the erection of fencing to the south side of Jubilee Park Recreation Ground so as to improve and enhance the visual aspects of the recreation ground and restrict potential ASB by youths creating 'dens' in the current area between resident fencing and existing trees/shrubbery at a cost of £10185 on current prices. Permission of PCC is required. CIL budget to fund.

It was resolved that the above proposals should be approved, and the work carried out subject to permission of PCC which had already been given verbally.

64/23 To approve the installation of a permanent power supply for the Lea Town Christmas Tree. Agreement has already been made to pay for an electrical supply from the Church at approx £5K. The Church do not wish to undergo the disturbance that would be created by having to dig up a long length of their tarmac paths. An alternative is to obtain power direct from the mains which requires the provision of a suitable cabinet and connection by Electricity NW Ltd. PCC electrical team can undertake provision of cabinet which need to meet ENW Ltd specifications. Cost are ENW Ltd £1996 PCC £1615 = £3611 on current prices which is significantly cheaper than previously agreed resolution.

Cabinet to be installed on Church land inside front hedge subject to permission of Church OR adjacent pavement which will require LCC permission. It is possible due to obtaining permissions, the timescales for installation and connection that this project may not be completed in time for this year in which case it would be proposed that we continue with existing arrangements for one further year.

It was resolved that the installation outlined above should be approved subject to the agreement of the Church.

65/23 To note that the next meeting is scheduled for the 9th October 2023

It was noted that the next meeting is scheduled for the 9th October 2023