



Minutes of the **PARISH COUNCIL MEETING** held on  
Monday the 23<sup>rd</sup> January 2023 at Cottam Community Centre commencing at 7.30pm.

Present: Cllrs Butler, Brown, Gibson, Helvin, O'Donnell, Parker, Smith,  
Abram, Bielas-Barnes, Parker, Coward and Whitham

There were three members of the public present.

01/23 To receive apologies

***Cllr Lambert***

02/23 To consider and approve the Minutes of the Meeting held on the 28 November 2022 (enclosed)

***It was resolved that the minutes of the meeting held on the 28<sup>th</sup> November 2022 should be signed by the Chairman as a true and accurate record.***

03/23 To receive Declarations of Interest

***None***

04/23 To adjourn the meeting for a period of public participation

***The meeting was adjourned***

***A resident present came to observe the meeting as he was interested in becoming a Council member in the future.***

***A ward councillor present as a member of the public confirmed that consultation was now under way with regard to two potential school sites (Cottam area – primary & the old Tulketh site – secondary). It was stated that there were some concerns about these sites as they were not central to new housing development and that two other possible sites had not been taken into the consultation. The sites being considered it was felt would generate more traffic in those areas whereas other potential sites would be more easily accessible. He has written to LCC expressing these concerns.***

***The meeting was reconvened***

05/23 To approve the following payments:

07/11/2022	COTTAM CC ROOM HIRE	81	60.00
07/11/2022	BG FENCING MATERIALS	82	39.95
07/11/2022	VIKING STATIONERY	83	125.76
07/11/2022	GGs LENGTHSMAN	84	2296.58
07/11/2022	MILJUE GS ASSISTANT LENGTHSMAN	85	577.50
07/11/2022	G THOMPSON ASSISTANT LENGTHSMAN	86	630.00
07/11/2022	SAR ASSISTANT LENGTHSMAN	87	105.00
07/11/2022	FITZPATRICK ASSISTANT LENGTHSMAN	88	<b>630.00</b>
07/11/2022	NEWGATE NURSERIES – VANDALISED TREE AND WINTER PLANTING	89	442.98

25/11/2022	BG FENCING MATERIALS	90	53.25
25/11/2022	GGG LENGTHSMAN	91	1132.56
25/11/2022	COTTAM CC ROOM HIRE	92	30.00
28/11/2022	SANDERSON AND SONS	93	1212.00
28/11/2022	SLLC 1/3 RD SUSCRIPTION	94	100.64
06/12/2022	SAR SERVICES ASSISTANT LENGTHSMAN	95	315.00
06/12/2022	FITZPATRICK ASSISTANT LENGTHSMAN	96	315.00
06/12/2022	MILJUE GS ASSISTANT LENGTHSMAN	97	577.50
06/12/2022	G THOMPSON ASSISTANT LENGTHSMAN	98	630.00
06/12/2022	GGG LENGTHSMAN	99	1132.56
19/12/2022	GGG LENGTHSMAN	100	1069.64
19/12/2022	W V MCWHITTLE 3RD QTR SALARY	101	3043.94
19/12/2022	HMRC 3RD QTR	102	2336.19
19/12/2022	BG FENCING LENGTHSMAN MATERIALS	103	17.70
19/12/2022	C ABRAM REIMBURSE XMAS COSTS – MINCE PIES MULLED WINE	104	48.95
19/12/2022	VISION ICT WEB SITE SUPPORT	105	279.60
31/12/2022	BANK CHARGES	106	18.00

***It was resolved that the payments referred to above should be approved***

06/23 To approve the enclosed Financial Statement as of 31<sup>st</sup> December 2022

***It was resolved that the Financial Statement referred to above should be approved***

07/23 To consider representation to the Consultation on the Central Lancashire Local Plan Part 1 which has already been sent out to all members for their information and thoughts.

***It was resolved that no representation need be made at this stage since the proposed new housing development sites were as expected.***

08/23 To consider a suggestion from Cllr Gibson that the play ground areas within the Cottam area should be the subject of an internal audit similar to that undertaken with regard to the state of the ponds and that a small working group should be formed to undertake this audit, investigate potential improvements/repairs including potential replacement equipment, provide cost estimates and provide a full report to a future meeting of this Council with a view that the costs should be met from available CIL funds

***It was resolved that Cllrs Gibson, Smith and Brown should form the proposed working group referred to above, undertake all necessary investigation and produce a report as detailed for consideration at a future meeting.***

09/23 To note that the date of the next meeting is scheduled for the 6<sup>th</sup> March 2023

***It was noted that the date of the next meeting is scheduled for the 6<sup>th</sup> March 2023***