



Minutes of the **PARISH COUNCIL MEETING** held on

Monday the 4<sup>th</sup> July 2022 at Cottam Community Centre commencing at 7.30pm.

Present: Cllrs C Abram, N Abram, Gibson, Parker, Smith, Whitham, Foster, Bielas-Barnes,  
Coward, Helvin and Lambert

There were 5 members of the public present all of whom were Preston City / Lancashire County Councillors

47/22 To receive apologies

***Cllrs Butler and O'Donnell***

48/22 To consider and approve the Minutes of the Meeting held on the 9<sup>th</sup> May 2022 (enclosed)

***It was resolved that the minutes of the meeting held on the 9<sup>th</sup> May 2022 should be approved and signed by the Chairman as a true and accurate record***

49/22 To receive Declarations of Interest

***None***

50/22 To adjourn the meeting for a period of public participation

*The meeting was adjourned*

*Mention was made that the first draft version of the new Local Plan was likely to be put out for consultation later this year. The Parish Council were encouraged to take an active part in the consultation process. It was also mentioned that major planning applications particularly in the Lea area are likely to be more prevalent as the new road infrastructure reaches completion.*

*The issue with school places was once again raised. A meeting of the heads of schools has taken place with LCC and a report is due shortly. It was emphasised by the Preston / LCC Councillors present that the building of new schools is only undertaken when necessary and when existing places are full. It was suggested that funding for schools may not be available at the present time, although it was noted that LCC are obliged to provide places as required. Following a suggestion that CIL monies should be used to build new schools it was confirmed that available CIL funding to Preston CC had been used as part of the City Deal which was providing the much-needed road infrastructure in this area. It was also stated that new schools should not be provided where there might be an adverse impact on existing school take up due to pupils being moved. It was noted that the Parish Council had already engaged with the LCC Cabinet Member for education, were awaiting the report referred to above and had already engaged with the local MP and requested a meeting with LCC once the report was published.*

*In response to a question, it was stated that resident enquiries regarding school places should be referred to LCC.*

*The meeting was re-convened*

51/22 To approve the following payments:

11/04/2022	BG FENCING POND PROJECT 354 DODNEY PROJECT 449	ONLINE	1	963.85
11/04/2022	PRINTING WORLD NEWSLETTER	ONLINE	2	272.50
11/04/2022	GGs LENGTHSMAN WKS 1-2	ONLINE	3	1179.75
11/04/2022	MASON STORE CONTAINER HIRE	ONLINE	4	600.00
25/04/2022	GARY THOMPSON ASSISTANT LENGTHSMAN	ONLINE	5	630.00
25/04/2022	NEWGATE NURSERY DODNEY PROJECT TREES	ONLINE	6	2208.00
25/04/2022	GLASDON LITTER BINS DODNEY PROJECT	ONLINE	7	821.33
25/04/2022	FITZPATRICK ASSISTANT LENGTHSMAN	ONLINE	8	630.00
25/04/2022	LCC POST TESTING PLANTER PROJECT	ONLINE	9	330.00
25/04/2022	SAR ASSISTANT LENGTHSMAN	ONLINE	10	388.50
25/04/2022	CCA ROOM HIRE	ONLINE	11	30.00
25/04/2022	STATIONERY VIKING DIRECT – REIMBURSED 139.47 FROM HUTTON PC	ONLINE	12	167.36
25/04/2022	MILJUE GARDEN SERVICES ASSISTANT LENGTHSMAN	ONLINE	13	656.25
25/04/2022	SAVOY TIMBER LENGTHSMAN MATERIALS	ONLINE	14	13.23
25/04/2022	GGs LENGTHSMAN WKS 3-4	ONLINE	15	1226.94
29/04/2022	INFORMATION COMMISSIONER DIRECT DEBIT	ONLINE	16	35.00
09/05/2022	VIKING STATIONERY	ONLINE	17	41.26
09/05/2022	ZURICH INSURANCE RENEWAL	ONLINE	18	511.37
09/05/2022	GGs LENGTHSMAN	ONLINE	19	1195.78
30/05/2022	MILJUE GARDEN SERVICES ASSISTANT LENGTHSMAN	ONLINE	20	798.00
30/05/2022	COTTAM CC ROOM HIRE	ONLINE	21	30.00
30/05/2022	S FITZPATRICK ASSISTANT LENGTHSMAN	ONLINE	22	472.50
30/05/2022	GARY THOMPSON ASSISTANT LENGTHSMAN	ONLINE	23	630.00
30/05/2022	SAR SERVICES ASSISTANT LENGTHSMAN	ONLINE	24	210.00
30/05/2022	GGs LENGTHSMAN	ONLINE	25	1274.13
30/05/2022	NEWGATE NURSERIES PLANTS FOR BEDS PLANTERS	ONLINE	26	129.96

***It was resolved that the payments referred to above should be approved***

52/22 To consider a suggestion from Cllr Gibson that this Council should have a social media representation by creating a Facebook page in order to provide a flow of information to its residents. Cllr Gibson has been in discussion with the Clerk as to how this might work and will respond to questions at the meeting. It should be noted that to undertake this modern way of communication does require additional resource. The Clerk has spoken to a number of parish councils who have successful pages, and the additional work depends to a large extent on how much information is provided and the number of comments received as a result. It is suggested that an initial one hour per week might be appropriate with a review after say 12 months to assess the success of the project should this Council wish to take the suggestion forward. A Social Media policy will also need to be drawn up and adopted.

***It was resolved that this Council should set up a Facebook Page as soon as practicable which would be administered by the Clerk on the basis of a 12-month trial period and provide an additional 1 hour per week paid resource to the Clerk to cover the estimated additional workload during this time.***

***It was further resolved that a Social Media policy should be drafted for approval at the next meeting.***

53/22 To note that the date of the next meeting is scheduled for the 5<sup>th</sup> September 2022

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