



Minutes of the **PARISH COUNCIL MEETING** held on

Monday the 11th April 2022 at Cottam Community Centre commencing at 7.30pm.

Present: Cllrs C Abram, N Abram, Brown, Gibson, Parker, Foster, O'Donnell, Bielas-Barnes, Whitham and Butler

There was one member of the public present, being the Chairman of Cottam Community Centre

27/22 To receive Apologies

Cllrs Coward, Smith, Helvin and Lambert.

28/22 To consider and approve the Minutes of the Meeting held on the 7th March 2022 (enclosed)

It was resolved that the minutes of the meeting held on the 7th March 2022 should be approved and signed by the Chairman as a true and accurate record.

29/22 To receive Declarations of Interest

Cllrs Parker and Gibson declared personal and prejudicial interests in the item relating to a grant application from Cottam CC as they were both Trustees of that organisation. They left the room and did not take part in the debate and voting on this matter.

30/22 To adjourn the meeting for a period of public participation

The Chairman of Cottam CC made a short presentation in support of their grant application and responded to a number of questions and observations regarding the detail and finances.

A member of the public requested that a bench located on the elevated green opposite Greenside be relocated. This bench is situated between a small gap in the wall facing towards the road and appears to be a magnet for youths observing nearby homes and throwing stones down to the road. It was suggested that it could be moved further along and turned to face the green. Nobody present had any objections however PCC permission will be required.

31/22 To approve the following payments:

02/02/2022	COTTAM CC ROOM HIRE	106	30.00
	MILJUE GS ASSISTANT LENGTHSMAN	107	577.50
	S FITZPATRICK ASSISTANT LENGTHSMAN	108	472.50
	DBS SERVICES ASSISTANT LENGTHSMAN	109	136.50
	GGG LENGTHSMAN	110	1215.18
15/02/2022	BG FENCING - FENCING POND COTTAM WAY	111	214.85
	GGG LENGTHSMAN	112	1177.79
23/02/2022	AMBEROL MATERIALS BASKET SAMPLE	113	56.40
02/03/2022	G THOMPSON ASSISTANT LENGTHSMAN	114	157.50
	NEWGATE NURSERIES COMPOST PLANTS	115	84.72
	SAR SERVICES ASSISTANT LENGTHSMAN	116	367.50
	STEVEN FITZPATRICK ASSISTANT LENGTHSMAN	117	630.00
	MILJUE GS ASSISTANT LENGTHSMAN	118	472.50
	GGG LENGTHSMAN	119	1244.04
16/03/2022	PRESTON CC GLADIATOR UNITS	120	6998.83

	ST MARYS SCHOOL BOOK COMPETITION GRANT	121	250.00
	STOCKSIGNS LTD SPID BATTERY AND CHARGER	122	174.18
	SCREWFIX SPID LADDER	123	238.20
	GGs LENGTHSMAN	124	1140.37
	ST BERNARDS BOOK COMPETITION GRANT	125	100.00
30/03/2022	S FITZPATRICK ASSIST LENGTHSMAN	126	315.00
	HMRC 4TH QTR	127	1902.97
	G THOMPSON ASSIST LENGTHSMAN	128	472.50
	PRESTON CC XMAS TREES	129	4769.44
	SAR SERVICES ASSIST LENGTHSMAN	130	189.00
	COTTAM COMMUNITY ASSOC ROOM HIRE	131	30.00
	W MCENNERNEY-WHITTLE SALARY 4TH QTR	132	2764.49
	PRESTON CC OPEN SPACE CONTRIBUTION 3 & 4 QTRS	133	16406.00
	MILJUE GS ASSISTANT LENGTHSMAN	134	840.00
	GGs LENGTHSMAN	135	1155.18
31/03/2022	BANK CHARGES	136	18.00

It was resolved that the payments referred to above should be approved.

32/22 To consider a proposal put forward by Cllr Gibson to install two benches on land close to the pond on Cottam Way which has recently been opened up. The proposal will involve benches similar to those on Miller Green, which have proved to be very sturdy, and will cost approx £500 each which together with installation material costs of approx £100 will require a project budget of £1100. Permission of Preston City Council will be required.

It was resolved that the above proposal for two benches should be agreed and placed on the opposite side of the path facing the pond once PCC permission has been obtained.

33/22 To consider whether this Council wishes to enter a Long-Term Agreement with Zurich who are the Council's insurers. The current 5-year LTA will expire upon renewal shortly. Last year's renewal premium was £445.44 with additions during the year amounting to £51 for new asset purchases during the year being a total of £496.44. The proposed options are:

- One-year standard renewal at £551.08 which represents an increase of approx 11%
- Three-year LTA renewal at £531.24 per year an increase of approx 7%
- Another 5 five-year LTA at £511.37 per year representing an increase of only approx 3%

It was resolved that the 5-year option as shown above should be approved.

34/22 To consider the attached Grant request from Cottam Community Centre as part of their refurbishment of the outdoor space area at the Centre as fully explained in the completed application form. Approval would involve the provision of lengthsman time and equipment hire costs of approx £320. The lengthsman team have confirmed their ability to undertake work over approx 2 days. CCC have provided a copy of their current Bank statements and latest audited accounts which have been sent to members under separate cover for information. A copy of the Constitution of CCA has been seen and is held on file.

It was resolved that the grant request as set out in the application should be approved.

35/22 To consider the purchase of up to 22 Self Watering Half Unit planters to be erected on lamp posts on Darkinson Lane Tea Town to replace previous hanging baskets which can no longer be used due to their excessive weight. Permission of LCC will be required and 5 of the proposed lamp posts will need to have a structural assessment, if approved the vast majority of lamp posts would bear a planter in the same way that they previously held hanging baskets. Feedback has been obtained for residents in the area who are keen to have the new replacements a sample of which was shown to members after the last meeting. It is hoped that permission would be given in time for erection this spring. No purchase will be made until permission has been granted. A project budget of up to £3000 will be required to cover purchase of planters and their associated liners, brackets for attachment to posts, structural testing by LCC, compost and planting out including delivery charges. In future years ongoing costs would be for planting out each year in

the region of £1000 based on current prices. The planters will require topping up with water from time to time dependent on weather conditions, this to be undertaken by our own lengthsman team as previously with the hanging baskets.

It was resolved that the proposals for self-watering half unit planters should be approved and ordered and installed once the necessary licence has been approved by LCC.

36/22 To note that the date of the next meeting is scheduled for the 9th May 2022 and will be the Annual Parish Council meeting at which the first items of business will be the election of a Chairman and Vice Chairman for the following 12 months.

It was noted that the next meeting is scheduled for the 9th May 2022.