



MINUTES of the **PARISH COUNCIL MEETING** held on
Monday the 7th March 2022 at Cottam Community Centre commencing at 7.30pm.

Present: Cllrs C Abram, Brown, Gibson, Parker, Foster, Helvin, Lambert,
Coward, Bielas-Barnes and Butler

There were two members of the public present

15/22 To receive Apologies

Cllrs N Abram, O'Donnell and Smith

16/22 To consider and approve the Minutes of the Meeting held on the 24th January 2022 (enclosed)

It was resolved that the minutes of the meeting held on the 24th January 2022 should be approved and signed by the Chairman as a true and correct record.

17/22 To receive Declarations of Interest

None

18/22 To adjourn the meeting for a period of public participation

The meeting was adjourned

A local City councillor spoke in support of the Parish Council writing to LCC to establish the position with regard to new schools, both secondary and primary, in the area. He was aware of issues in local residents obtaining places and was himself in contact with the LCC Cabinet member of education. It was also mentioned that whilst places may be available across Preston this did not resolve the local issue and that by having children going to more distant schools was contrary to local policies to encourage walking rather than the use of cars.

It was mentioned that it was thought that bus route 88 (Larches to Hospital) was being discontinued from the 1st April 2022 – the local City councillor present was to make further enquiries.

A member of the public mentioned that she was part of the Climate Action Group Preston and would like to work closely with all Council levels on issues such as transport.

The meeting was re-convened

19/22 To approve the following payments:

06/01/2022	MILJUE GS ASSISTANT LENGTHSMAN	102	378.00
06/01/2022	GGs LENGTHSMAN	103	1136.70
06/01/2022	SAR SERVICES ASSISTANT LENGTHSMAN	104	84.00
17/01/2022	GGs LENGTHSMAN	105	1110.75

It was resolved that the payments referred to above should be approved

20/22 To appoint Len Slade as the internal auditor for 2021/22 at a fee of £115.00 and approve the Terms of Reference and Internal Control / Suggested Testing Methodology the relative documents having already been circulated

It was resolved that Len Slade should be appointed as the Internal Auditor as set out above and that the documentation referred to above should be approved

21/22 To consider and approve the following documents which have already been circulated

- The Councils Risk Management Policy Statement 2022
- The Councils Risk Management Register 2022
- The Councils Asset Register 2022
- The Review of the Effectiveness of the Internal Audit and Internal Control 2022

It was resolved that the documentation referred to above should be approved

22/22 To consider the request for a contribution of £32812 for 2022/23 towards greenspace maintenance as per the enclosed letter. This figure is the same as last year.

It was resolved that the contribution requested above should be approved.

23/22 To consider renewal of the following assistant lengthsman contracts for a further period of 12 months at the same rate as last year being £10.50 per hour.

SAR SERVICES – 10 HOURS PER WEEK OVER 48 WEEKS

MILJUE GARDENING SERVICES – 20 HOURS PER WEEK OVER 48 WEEKS

It was resolved that the contracts referred to above should be renewed for a further period of 12 months.

24/22 To consider the following proposal put forward by the Lea Open Space Working Group.

INSTALLATION OF MIXED HEDGEROW ON JUBILEE PARK

Purpose of installation is to improve visual aspect of the southern boundary of Jubilee Park recreation ground, whilst creating an environmentally friendly hedgerow which will attract many species of wildlife and contribute to the green agenda.

The works which carry the support of Preston CC (landowners) involve the installation of a mixed hedgerow comprising five hundred mixed species hedging including field maple, hazel, hawthorn, bird cherry, blackthorn, dog rose and elder. It will be necessary to create a planting trench (150m x 0.5m) for the whole length of the proposed hedgerow to be filled with appropriate drainage material, compost fertilizer and mulch to encourage development of the young (90-120 cm) whips. It is anticipated that over a period of time these whips will develop to create a full hedgerow thereby achieving the objective of the project. The planting to be undertaken by our lengthsman team.

On going maintenance will be required and whilst PCC will commit to occasional maintenance such as weed control, spraying and occasional cut back it is likely that our own lengthsman team will need to be involved on a regular basis to ensure a successful project.

The costs have been estimated as follows:

500 Mixed native hedge whips	750.00
500 60cm Guards	120.00
500 90cm Stakes and ties	100.00
Mulch, Compost / Fertiliser	200.00
Hire of Digger for Trenching	150.00
Project contingency	280.00

It was resolved that the above proposal should be approved and a budget of £1600 allocated

25/22 To consider a request from Cllr Smith that this Council write to LCC to seek up to date information relating to the building of new schools in the area given the significant increase in population in NW Preston

It was resolved that this Council should contact LCC's cabinet Member for Education to seek up to date information relating to the building of new schools in the area and express the concerns of this Council as highlighted during public participation and copy our MP into the correspondence.

26/22 To note that the next meeting is scheduled to take place on the 11th April 2022

It was noted that the next meeting is scheduled for the 11th April 2022