



Minutes of the **ANNUAL PARISH COUNCIL MEETING** held on  
Wednesday the 5<sup>th</sup> May 2021 by way of a virtual meeting commencing at 7.30pm

Present: Cllrs Lambert, C Abram, N Abram, Butler, Coward, Fleming, Smith,  
Brown, Foster, Helvin and Whitham

There was one member of the public present.

36/21 To elect a Chairman for the following 12 months and resolve that the Acceptance of Office form should be signed as soon as practicable

*Cllr C Abram was elected as Chairman for the following 12 months – it was resolved that the Acceptance of Office should be signed as soon as practicable*

37/21 To elect a Vice Chairman for the following 12 months

*Cllr Helvin was elected Vice Chairman for the following 12 months*

38/21 To receive Apologies

*Cllrs Parker, Bowyer and Brizland*

39/21 To consider and approve the Minutes of the Meeting held on the 12<sup>th</sup> April 2021 (enclosed)

*It was resolved that the minutes of the meeting held on the 1<sup>st</sup> April 2021 should be approved and signed by the Chairman as a true and accurate record.*

40/21 To receive Declarations of Interest

*Cllrs N Abram and C Abram declared personal and prejudicial interests in item 10 on the agenda since Cllr C Abram is a school governor at the school concerned and Cllr N Abram her husband. They left the meeting and did not take part in the debate or voting on this item.*

41/21 To adjourn the meeting for a period of public participation

*The meeting was adjourned*

*Thanks were expressed for the repair work done by the lengthsman team on a broken gate in the Cottam area.*

*The do not feed the ducks sign by the pond on Haydock's Lane has been vandalised. Despite the sign residents are still feeding bread to the ducks which is attracting numerous rats.*

*The litter grabbers to which the Parish Council contributed are being well used.*

*A reduced number of contractors are still using the Community Centre car park however at this stage it has not caused any problem – now work has commenced on the new Coop store there may be future issues which will need to be considered.*

*The meeting was reconvened*

42/21 To receive and approve the enclosed end of year Financial Statement as of 31<sup>st</sup> March 2021

***It was resolved that the Financial Statement as of 31<sup>st</sup> March 2021 should be approved***

43/21 To consider and approve expenditure of £800.00 from CIL funds to redevelop an area of land in Cottam on the Evergreens adjacent Valentine's pond which has become overgrown. Works would include removal of overgrown hedge which causes sight line issues for vehicles, the laying of turf and planting of various low-level shrubs. Proposal is at request of local residents and permission of PCC has been verbally obtained. Ongoing maintenance to be undertaken by lengthsman team.

***It was resolved that the expenditure outlined above should be approved.***

44/21 To approve Section 1 Annual Governance Statement 2020/21 and Section 2 Accounting Statements 2020/21 being part of the Annual Governance and Accountability Return 2020/21 (enclosed) and authorise the Chairman and Clerk/RFO to sign them on behalf of this Council.

***It was resolved that Section 1 Annual Governance Statement 2020/21 and Section 2 Accounting Statements 2020/21 being part of the Annual Governance and Accountability Return 2020/21 should be approved and that the Chairman and Clerk/RFO should be authorised to sign them on behalf of this Council.***

45/21 To consider the enclosed grant request from St Mary's Catholic Primary School

***It was resolved that a grant of £250 should be approved towards the cost of a new notice board at Lea St Mary's School.***

46/21 To consider the attached report concerning the purchase of a Speed Indicator Device approved at the last meeting and decide in the light of information received from LCC whether it would now be more appropriate to purchase the alternative device as per attached quotation once LCC have undertaken and confirmed approval for its use on the sites already identified. Please note that the quotation is only valid for 30 days after which there might be an increase in price. The total cost is £2472 being £255 more than previously agreed.

***It was resolved that an alternative device as per the quotation referred to above should be purchased by this Council once agreement has been reached with LCC as to the siting of the brackets on existing lamp posts and/or new posts as required. It was further resolved that any price increase due to delays should be accepted up to a figure of 10%.***

47/21 To consider writing to LCC asking them to:

- Evaluate the possibility of resurfacing Cottam Way, as due to the increased HGV and Construction traffic over the last 3 years the road surface has suffered considerable deterioration with more wear and tear than over the previous 20 years
- Replace the Speed Humps on Cottam Way with Speed Tables since:
  - a) The speed humps are not doing their job since HGVs and Construction Traffic are able to avoid the humps due to their wider wheelbase whereas they have to slow down for speed tables
  - b) The increased traffic on this road has caused the speed humps to start breaking up even though they are less than 3 years old.

***It was resolved that the requests proposed above should be made to LCC***

48/21 To note that the next meeting is scheduled to take place on the 5<sup>th</sup> July 2021

***It was noted that the next meeting is scheduled for the 5<sup>th</sup> July 2021***