



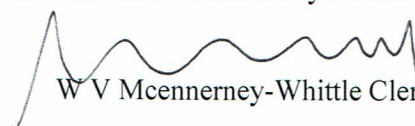
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24<sup>th</sup> February 2019

## NEXT MEETING

Members of the Council are summoned to the **PARISH COUNCIL MEETING** to be held on Monday the 2<sup>nd</sup> March 2020 at Cottam Community Centre Haydocks Lane commencing at 7.30pm

  
W V McEnnerney-Whittle Clerk and RFO

## A G E N D A

1. To receive Apologies
2. To consider and approve the Minutes of the Meeting held on the 20<sup>th</sup> January 2020 (enclosed)
3. To receive Declarations of Interest
4. To adjourn the meeting for a period of public participation

*Please note that the Council may not make any lawful decision during this session – any items raised by members of the public may be considered for a future agenda. Members of the public are defined as any persons present other than parish council members or officials.*

5. To consider the following planning applications

06/2019/1461 – Reserved matters application (namely access, appearance, landscaping, layout and scale) pursuant to outline planning application 06/2015/0145 for 1no retail unit (Class A1) at Sidgreaves Lane, Lea road and Lancaster Canal – Cottam Hall. Lea, Preston.

06/2020/0152 – Reserved matters application (namely access, appearance, landscaping, layout and scale) pursuant to outline planning permission 06/2019/0865 for 1no dwelling following demolition of existing stables and tack room @ Darkinson Stables, Darkinson Lane, Lea Town PR4 0RE

06/2020/0149 – Two storey building to the east following demolition of single storey southern extension to the sports hall, 1 no store, 1 no security hut and ancillary infrastructure @ Springfields Sports ground Dodney Drive PR2 1XR

6. To authorise payment of the following accounts:

Online	GGS	Lengthsman weeks 37 - 40	2204.50
Online	DBS Services	Asst Lengthsman Inv 2/20	600.00
Online	SAR Services	Asst Lengthsman Inv 13/20	100.00
Online	Preston City Council	Open Space Contribution	8203.00
Online	W Cadwallader	Asst Lengthsman January 2020	300.00
Online	Cottam CA	Room Hire	120.00
Online	Viking Direct	Stationery	118.90
Online	Vision ICT	New web site final payment	585.00
Online	GGS	Lengthsman weeks 33 - 36	1885.00
Online	DBS Services	Asst Lengthsman Inv 01/20	300.00
Online	SLCC	1/3 <sup>rd</sup> Clerks Annual Subscription	75.66
Online	W Cadwallader	Asst Lengthsman December 2019	200.00

7. To appoint Len Slade as the internal auditor for 2019/20 at a fee of £110.00 and approve the Terms of Reference and Internal Control / Suggested Testing Methodology the relative documents having already been circulated

8. To consider and approve the following documents which have already been circulated

- The Council's Standing Orders & Financial Regulations
- The Councils Risk Management Policy Statement 2020
- The Councils Risk Management Register 2020
- The Councils Asset Register 2020
- The Review of the Effectiveness of the Internal Audit and Internal Control 2020

9. To approve or otherwise renewal of the assistant lengthsman's contracts for a further period of 12 months and authorise that additional resource is made available to the team as detailed below:

*Two of our existing team have requested a reduction in their hours which will reduce our resource by 8 hours per week. In addition, we are already 2 hours short in comparison to the original agreement for hours to be contracted. As the area expands there will be more work to do on top of the projects that are already being proposed. I believe that on top of that which we need to replace as above, and which is already budgeted for we need an additional 10 hours per week which. This will cost £5200 per year which can be accommodated from our reserves. If agreed an advertisement will be placed in our forthcoming newsletter for a total of 20 hours per week, interviews and appointments to be undertaken by the existing panel of Cllrs Brizland, Cllr Fleming and the Clerk who have undertaken this process in the past.*

10. To receive and approve the Financial Statement as at the 31<sup>st</sup> December 2019

11. To note that the next meeting is scheduled for the 30<sup>th</sup> March 2020

*Please note that a resolution to exclude the public and press under the Public Bodies (Admission to Meetings) Act 1960 may be passed due to the confidential nature of the following business that is to be discussed and transacted.*

12. To consider two applications for co-option to this Council from Philip A Bannister and Chris Smith (short CVs will be made available to members at the meeting)





Minutes of the **PARISH COUNCIL MEETING** held on

Monday the 20<sup>th</sup> January 2020 at Cottam Community Centre Haydocks Lane commencing at 7.30pm

Present: Cllrs Parker, R Fleming, Lambert, Brizland, C Abram, Coward, N Abram, Ashcroft,  
Helvin, Bowyer and Butler

There were seven members of the public present.

01/20 To receive Apologies

*Cllr C Fleming who also sent in his letter of resignation.*

02/20 To consider and approve the Minutes of the Meeting held on the 2<sup>nd</sup> December 2019 (enclosed)

*It was resolved that the Minutes of the Meeting held on the 2<sup>nd</sup> December 2019 should be signed by the Chairman as a true and accurate record*

03/20 To receive Declarations of Interest

*None*

04/20 To adjourn the meeting for a period of public participation

*The meeting was adjourned*

*Chief Inspector Steve Sansbury and Inspector Pat Worden were in attendance to talk to Members and respond to questions concerning local neighbourhood policing.*

*It was explained that police numbers had fallen over recent years which had put a strain on available resources, the police no longer made routine visits to areas unless there was an identified and reported problem which is why residents did not necessarily see them as perhaps had been the case in the past. It was mentioned that last year numbers had increased following an increased police precept. It was mentioned that there had been a recent survey of residents from the Police Commissioner which was presumably a further attempt to increase precept so that more officers could be put on the streets. This could not be confirmed but it was stated that the increase last year had resulted in a Neighbourhood Policing Task Force which had been very successful.*

*Concern was expressed that residents did not have contact numbers for general concerns and did not know who their local team were. Steve agreed to supply a detailed list to the Clerk which could be issued so as to improve communication. Specific incidents should be reported either through 999 or 101 but more general, non-specific concerns should be routed to the local team.*

*Steve made no apologies in that he needed to direct his people to the areas in most need and had to prioritise incidents according to the risk they presented to the public. A recent survey had highlighted that Lea and Cottam was one of the safest areas in Preston in which to live, whereas some other areas had severe issues that needed attention (some examples were provided). Significant high-level crime in Preston would always be given priority.*

*It was also noted that Preston were currently 11 PSCOs short but that recruitment was taking place. It was suggested that the local team should get to know local people who could be the eyes and ears on the ground to help report incidents. Reporting was essential since this often provided a pattern or regularity in one area which could then be responded to.*

*Concern was expressed that the police web site was not fit for purpose – action is being taken and the police are extending their social media coverage so that they are in touch with what is happening on the ground. It was noted that ‘Specials’ are still used but there are fewer of these nowadays. The police also have a drone which can be used to track offenders. Neighbourhood Watch schemes are also in place in many areas.*

*It was reiterated that improved communication between residents and the police was important. The contact list will be provided and can be distributed, 999 and 101 should be used for specifics whilst general concerns should be directed to the local neighbourhood team using the contact list.*

*The police left the meeting.*

*A resident thanked the Clerk for arranging for some enhancement works to be undertaken in the Dodney Drive area.*

*It was noted that a planning application for a retail store next to the Community centre had been submitted and would be discussed at the next meeting.*

*The Community Centre are holding a Charity Cheese and Wine evening on the 14<sup>th</sup> March 2020*

*The meeting was reconvened*

05/20 To authorise payment of the following accounts:

Online	GGS	Lengthsman Wks 29-32	2276.50
Online	SAR Services	Assistant Lengthsman November	510.00
Online	DBS Services	Assistant Lengthsman November	600.00
Online	W Cadwallader	Assistant Lengthsman November	400.00
Online	Newgate Nurseries	Bulbs for Blackpool Road Area	42.00
Online	Viking Direct	Stationery	92.36
Online	Vision ICT	Web Hosting and Domain Renewal	306.00
Online	W Mcennerney-Whittle	3 <sup>rd</sup> Qtr Sal and Expenses	3026.23
Online	HMRC	3 <sup>rd</sup> Qtr Tax and NI due	969.71
Online	B G Fencing	Materials Blackpool Road Area	343.38
Online	Unity Trust	Bank charges to December 2019	18.00

***It was resolved that the payments detailed above should be approved***

06/20 To approve that Cllr Abram should act as a liaison between this Council and the NW Distributor contractors as required from time to time.

***It was resolved that Cllr Abram should be appointed as described above***

07/20 To consider the Central Lancashire Local Plan Issues and Options Consultation and decide whether any representation should be made in respect of the site submissions so far received for this Parish a copy of which have already been circulated to Members.

***It was resolved that the following comments should be made***

***19P174 – PR1 8PQ relates to the Park and Ride Hartington Road whilst the map identifies a piece of land on the far side of the Motor Park, Riversway which is allocated in the existing Local Plan as a future potential Park and Ride site. The latter site is in the Flood Plain and would be inappropriate for future housing as suggested.***



*19P066 / 19P067 – Any approval for housing would have adverse impact on local residential amenity as access might only be through an existing development, it would remove a significant area of Green Infrastructure and might impinge on the Nature Conservation Corridor in that area.*

*19P096 – This site is allocated in the existing LDF for a retail establishment and has outline permission so is not agricultural land and should be removed from the potential allocation for housing*

*19P031 – This land is in the area of the new North West Distributer Road so needs to be carefully considered. In any case it also if allocated removes a significant area of open countryside as currently defined in the local Plan*

*19P097 – This land is provided for a Primary School which would need to be allocated elsewhere should the site be carried forward*

*19P130 – This land area is within an existing Local Plan allocation and shows a recreational green to be part of the proposal for housing – the masterplan relating to the current allocation shows this recreational area as Green Space which appears to be in conflict with both the existing and proposed site allocation being put forward.*

*19P230 – This site is shown as vacant but is currently in use as a Service Station which is a well-used local facility and should therefore be removed and not taken forward.*

*19P040 / 19P201 – These sites are Open Countryside / Agricultural and if approved would have a significant adverse effect to the openness and amenity value of the area.*

08/20      To note that the next meeting is scheduled for the 2<sup>nd</sup> March 2020

*It was noted that the next meeting is scheduled for the 2<sup>nd</sup> March 2020*

FINANCIAL STATEMENT 1ST APRIL 2019 TO 31ST DECEMBER 2019					
BUDGET	INCOME	£	£		
54438	Balance b/f 1st April 2019		58671.59		
107300	Precept		107300.00		
300	Bank Interest		454.16		
5873	V A T Recovered		8065.81		
	CIL		8663.30		
<b>167911</b>			<b>183154.86</b>		
1000	Donations/Sponsorship		1774.00		
8000	Jubilee Action Group				
240	Hire of Hall for Meetings		192.00		
850	Subs/Registrations/Training		608.71		
57000	Lengthsmen / Grass Cutting		37057.00		
600	Insurance		534.40		
6000	Open Space - Plants Bulbs etc		2470.77		
	VAT recoverable		1908.43		
14600	Clerk salary & Office Allow		11044.05		
900	National Insurance		661.01		
400	Postage, Telephone & Stationery		520.97		
450	Petrol Costs		157.30		
500	Audit / Legal		510.00		
2000	Newsletter		459.00		
72	Bank Charges		54.00		
3500	Xmas Tree				
	New Web Site		487.50		
33000	PCC Open Space Contribution		16406.00		
	Defib Housing		440.00		
	Election Costs		300.00		
	Bee Meadow		463.23		
	Blackpool Road Wildlife Area		346.19		
<b>129112</b>	<b>Total</b>		<b>76394.56</b>		
<b>38799</b>	<b>Balance in hand</b>		<b>106760.30</b>		
	<b>BANK BALANCE</b>		<b>3620.51</b>		
			<b>52442.13</b>		
			<b>50697.66</b>		
			<b>106760.30</b>		
	<b>LESS O/S</b>		<b>0.00</b>		
			<b>106760.30</b>		