



W V McEnnerney-Whittle
7, Bilsborough Meadow
Lea
PRESTON
PR2 1YY

Tel : 01772 733829 E-mail : clerk@leacottam-pc.gov.uk

6th May 2025

NEXT MEETING

Members of the Council are summoned to the **ANNUAL PARISH COUNCIL MEETING** to be held on
Monday the 12th May 2025 at Cottam Community Centre Haydocks Lane commencing at 7.30pm

W V McEnnerney-Whittle Clerk and RFO

A G E N D A

1. To elect the Chairman for the following 12 months

The Declaration of Acceptance of Office should then be signed

2. To elect the Vice Chairman for the following 12 months
3. To receive apologies
4. To consider and approve the Minutes of the Meeting held on the 7th April 2025 (enclosed)
5. To receive Declarations of Interest
6. To adjourn the meeting for a period of public discussion

Please note that the Council may not make any lawful decision during this session – any items raised by members of the public may be considered for a future agenda. Members of the public are defined as any person present other than parish council members or officials.

7. To approve the following payments:

19/03/2025	EON NEXT ELECTRIC SUPPLY	122	15.46
27/03/2025	PRESTON CC XMAS TREES	123	5418.31
27/03/2025	GGs LENGTHSMAN TEAM	124	2556.00
27/03/2025	G THOMPSON LENGTHSMAN TEAM	125	540.00
27/03/2025	A BARTLETT LENGTHSMAN TEAM	126	540.00
27/03/2025	S FITZPATRICK LENGTHSMAN TEAM	127	720.00
27/03/2025	A CROSS LENGTHSMAN TEAM	128	900.00
27/03/2025	SOFT SURFACES 50% PROJECT COST WAR HORSE	129	3522.00
27/03/2025	W V MCWHITTLE 4 TH QTR SALARY	130	2956.57
27/03/2025	HMRC 4TH QTR	131	2252.41
31/03/2025	BANK CHARGES	132	7.05

8. To approve the enclosed Financial Statement as at 31st March 2025
9. To receive and note the Internal Auditors Report for the year 2024/25

10. To approve Section 1 Annual Governance Statement 2024/25 and Section 2 Accounting Statements 2024/25 (enclosed) being part of the Annual Governance and Accountability Return 2024/25 and authorise the Chairman and Clerk/RFO to sign them on behalf of this Council.

11. To consider the following report regarding potential additional work to the War Horse area.

This Council has already set a £10K budget in order to bring the War Horse area back into a good state of repair which included works to rectify damage to the sculpture itself, replacement of the immediate surrounding area with resin mulch and wet pour. These works have been completed in line with quotations received. It was envisaged that the area to the front would then be cleared and grassed by our own lengthsman team.

It was discovered, once clearance started that the underlying ground was not soil as originally thought. The frontage appears to be made up of dark grey shale which had over time become overgrown with weed and whilst the weed has now been cleared the remaining shale is considered unattractive in comparison to the works that have been undertaken. The area is therefore not conducive to laying grass.

Quotations which are enclosed have been obtained to cover the frontage with either resin mulch or wet pour to match with the already undertaken enhancement works (colour to be agreed) at up to £3381.00.

The costs of this project so far are:

Sculpture £2200

Wet Pour and Rubber Mulch £5870

Total Expenditure £8070

There remains £1930 available from the existing allocated budget

Members are asked to consider the quotations received, agree what further work should be undertaken and increase the budget by the shortfall between the existing available allocated funds and whichever quotation is accepted. (Maximum additional £1431 bringing project cost to £11431)

12. To note that the next meeting is scheduled for the 30th June 2025.

DECLARATION OF ACCEPTANCE OF OFFICE

I having been elected to the office of Chairman of Lea and Cottam Parish Council declare that I take that office upon myself and will duly and faithfully fulfil the duties of it according to the best of my judgment and ability.

Signed

Date

This declaration was made and signed before me,

Signed

Date

W V Mcennerney-Whittle

Proper Officer of Lea & Cottam Parish Council



MINUTES of the **PARISH COUNCIL MEETING** held on

Monday the 7th April 2025 at Cottam Community Centre Haydocks Lane commencing at 7.30pm

Present: Cllrs, Abram, Brown, Butler, Coward, Gibson, Jewell, O'Donnell, Parker, Rayfield,
Smith, Harper, and Whitham

There were 4 members of the public present

22/25 To receive apologies

Cllr Lambert

23/25 To consider and approve the Minutes of the Meeting held on the 3rd March 2025 (enclosed)

It was resolved that the minutes of the meeting held on the 3rd March 2025 should be approved and signed by the Chairman as a true and accurate record.

24/25 To receive Declarations of Interest

Cllrs Smith, Gibson and Parker declared personal and prejudicial interests in item 10 on the agenda since they were all Committee Members of Cottam Community Association as was one of the applicants. They left the room and were not involved in the debate or voting on this item.

25/25 To adjourn the meeting for a period of public discussion

Residents present raised concerns that the proposed trim trail / gym on Jubilee Park was planned to be installed in a position too close to their properties, would affect their well-being and would attract anti-social behaviour in the vicinity of their homes. One resident stated that he had drawn attention to this on the Council web site using the on-line contact form. The Clerk confirmed that for whatever reason these had not been received. It was felt that the issues raised above should now be considered.

It was confirmed that a bus service along Hoyles Lane had now re-started.

It was confirmed that the location of a bench near to the Co-op had been monitored in respect of anti-social behaviour, however there had been no identified issues which would merit consideration to moving it.

26/25 To consider whether this Council wishes to make any comment in response to the Central Lancashire Local Plan Consultation (details of which have already been circulated to members)

The Plan shows that there are two Key Development Areas allocated to Lea and Cottam Parish Council comprising Land to the west of Dodney Drive (HS4.2 page 60) which already has planning permission and is currently under construction and Land at Cottam Hall (HS4.1.2 page 60) which is located at the junction of Cottam Way and Lea Road and has also already had planning permission and is under construction.

In addition, a section of land west of Lea Road has been allocated for future development (Ref SS5) Page 38 to 42 of the plan. This area is designated Preston West and is part of the area in which the new rail station will be located, and which will have housing development, some of which has already been considered by this Council minute 69/22 whereby no

objections were raised in principle however comments were made with regard to ensuring adequate drainage and that removal of hedgerows and trees should be restricted to essential needs both of which are referred to at Page 41.

There is also reference to development in area SS3 North West Preston/Bartle (page 29 -33) however this is mainly outside our boundaries and where it is within our area already has planning permission and construction is almost complete.

It was resolved that no representation should be made.

27/25 To approve the following payments:

27/02/2025	A T CROSS LENGTHSMAN TEAM	114	825.00
27/02/2025	G THOMPSON LENGTHSMAN TEAM	115	720.00
27/02/2025	BG FENCING LENGTHSMAN MATERIALS	116	194.05
27/02/2025	GGs LENGTHSMAN TEAM	117	2448.00
27/02/2025	S FITZPATRICK LENGTHSMAN TEAM	118	720.00
27/02/2025	A BARTLETT LENGTHSMAN TEAM	119	720.00
27/02/2025	COTTAM CC ROOM HIRE	120	35.00
28/02/2025	BANK CHARGES	121	7.80

It was resolved that the payments referred to above should be approved

28/25 To approve the enclosed Financial Statement as at 31st December 2024

It was resolved that the Financial Statement referred to above should be approved

29/25 To consider a request from Cllr Jewell who has apparently had representation from some residents to the north of Jubilee Recreation Ground that the already agreed trim trail should now be moved further towards the centre of the ground as it is currently situated too close to their properties.

It was resolved that Preston City Council should be asked to obtain a new quotation for the installation of the trim trail in a location further towards the centre of the recreation ground so as to avoid the concerns raised by residents who felt it was too near to their properties.

30/25 To consider the exclusion of the public and press under the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the next item of business to be transacted

It was resolved that the public and press should be excluded under the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be transacted.

31/25 To consider the five applications which have been sent out under separate cover to members and consider appointing one of the applicants to fill the current casual vacancy that exists for Cottam Ward.

It was resolved that Brandon McFarlane should be co-opted as a Member of this Council

32/25 To note that the next meeting is scheduled for the 12th May 2025.

It was noted that the next meeting is scheduled for the 12th May 2025

FINANCIAL STATEMENT 1ST APRIL 2024 TO 31 MARCH 2025				
REVISED				
BUDGET	INCOME	£		
176706	Balance b/f 1st April 2024	176706.42		
133600	Precept	133600.00		
3000	Bank Interest	9142.42		
4810	V A T Recovered	4809.86		
89250	CIL	89249.59		
	Refund	35.25		
407366		413543.54		
1000	Donations/Sponsorship			
240	Hire of Hall for Meetings	210.00		
650	Subs/Registrations/Training/Web Site	467.22		
8900	Grass Cutting	8912.00		
68400	Lengthsmen	59221.25		
650	Insurance	567.24		
4000	Open Space - Plants Bulbs General Repairs etc	2197.59		
	VAT recoverable	5168.80		
19200	Clerk salary & Office Allow	19031.32		
1500	National Insurance	1406.62		
500	Postage, Telephone & Stationery	460.84		
300	Petrol Costs	206.95		
700	Audit / Legal	602.00		
1000	Newsletter		Query re invoice not received registered	
100	Bank Charges	77.55		
5500	Xmas Tree	4515.26		
33000	PCC Open Space Contribution		Not Claimed by PCC as yet	
145640	Revenue Sub Total	103044.64		
3030	Statue Cleaning CIL	3030.00	Project Closed	
2500	Bench Project CIL	2315.68	Project Closed	
7200	Canberra Memorial CIL c/fwd	4728.13	Project Balance to be carried forward	
39000	Jubilee Trim Trail CIL c/fwd		Project Balance to be carried forward	
1500	Jubilee Hedge Planting CIL	1623.00	Project Closed	
21535	Tree Replacement Project CIL c/fwd		Project Balance to be carried forward	
10000	War Horse Project	2935.00	Project Balance to be carried forward	
7079	Pond Project Fountain Cottam Way		Project Balance to be carried forward	
237484	Total	117676.45		
	Balance in hand	295867.09		
	less Restricted Funds (CIL)	197809.58	Note - Committed not yet spent £77213	
	General Reserves	98057.51		
	BANK BALANCE (RECONCILIATION)	111.88		
		238467.95		
		57287.26		
		295867.09		

COMMUNITY INFRASTRUCTURE LEVY RECEIPTS AND PAYMENTS

DATE	REASON	PAYMENT	INCOME	BALANCE
28/10/2016			11386.47	11386.47
28/04/2017			12648.78	24035.25
02/04/2018			23086.01	47121.26
25/06/2018	Miller Green Path	5000.00		42121.26
11/07/2018	Miller Green Path	5000.00		37121.26
14/08/2018	Miller Green Path	5970.00		31151.26
17/09/2018	Jubilee Rectreation Goal Posts	258.75		30892.51
17/09/2018	Miller Green Raised Beds	1750.78		29141.73
26/09/2018	Labour Miller Green Raised Beds	100.00		29041.73
08/10/2018	Miller Green Riased Beds	1886.50		27155.23
08/10/2018	Miller Green Trees	1364.65		25790.58
15/10/2018	Miller Green Shrubs	984.35		24806.23
15/10/2018	Replace Notice Boards x 2	2200.00		22606.23
25/10/2018			3208.09	25814.32
12/11/2018	Miller Green Gates Repair	269.72		25544.60
26/11/2018	Replace Notice Boards x 2	2254.00		23290.60
04/12/2018	Miller Green New Benches x 2	895.50		22395.10
07/12/2018	Pond Mulch For Maintenance	121.97		22273.13
18/12/2018	Jubilee Pond Project	638.40		21634.73
11/01/2019	Miller Green Riased Beds Mulch	307.88		21326.85
31/12/2019	Balance To Date			21326.85
21/06/2019	Bee/Wildflower Meadow Creation	313.23		21013.62
13/09/2019	Bee/Wildflower Meadow Creation	150.00		20863.62
25/11/2019	Blackpool Rd Wildlife Area Creation	60.04		20803.58
23/12/2019	Blackpool Rd Wildlife Area Creation	286.15		20517.43
25/10/2019			8663.30	29180.73
28/04/2020			61818.87	90999.60
01/03/2021	Jubilee Recreation Ground Grant	8000.00		82999.60
23/04/2021			39977.84	122977.44
30/09/2021	Cottam Path Project to Date	2936.01		120041.43
15/10/2021	Cottam Path Project Further Stone	654.40		119387.03
22/10/2021			16370.84	135757.87
25/10/2021	SPID Replacement	3132.00		132625.87
25/10/2021	3 x Planters Aldfield Avenue	1190.78		131435.09
31/12/2021	Balance To Date			131435.09
16/03/2022	Basketball Units	5832.36		125602.73
11/04/2022	Ponds Project	354.17		
11/04/2022	Dodney Project	449.04		
25/04/2022	Dodney Project	1840.00		
25/04/2022	Dodney Project	684.44		
25/04/2022	Planter Project Lea Town	275.00		
22/06/2022	Community Centre Project	96.00		
22/06/2022	Lea Town Planter Project	1438.90		
22/06/2022	Community Centre Project	400.00		
22/06/2022	Cottam Benches Project	758.00		
22/06/2022	Lea Town Planter Project	215.00		119092.18
22/04/2022			8531.78	127623.96
04/07/2022	Lea Town Planter Project	298.20		
04/08/2022	Cottam Benches Project	306.17		
05/09/2022	Dodney Project	481.15		126538.44
30/06/2023	Balance to date			126538.44
17/07/2023	Miller Green Garden Area Notice Board	259.29		
15/08/2023	Replace Gate Miller Green	570.00		

15/08/2023	Miller Green Garden Area Notice Board	145.62		
15/08/2023	Pond Project	560.42		
22/09/2023	Miller Green Garden Area Notice Board	331.93		
22/09/2023	Miller Green Garden Area Notice Board	96.38		124574.80
26/04/2024			89249.59	213824.39
26/09/2024	Bench Project	1383.00		
15/08/2024	Canberra Memorial	173.21		
26/09/2024	Bench Project	1383.00		
04/11/2024	Canberra Memorial	4200.00		
04/11/2024	Hedge Project Jubillee Ground	1623.00		
02/12/2024	Canberra Memorial	179.00		
02/12/2025	Bench Project	93.07		
17/12/2025	Canberra Memorial	175.92		204614.19
31/12/2024				204614.19
01/01/2025	Bench Project	200.00		
06/01/2025	Cleaning Statues Project	3030.00		
28/01/2025	Bench Project	30.51		
28/01/2025	Bench Project	609.10		
27/03/2025	War Horse Project	2935.00		197809.58
31/03/2025	Balance To Date			197809.58

Annual Internal Audit Report 2024/25

LEA AND COTTAM PARISH COUNCIL

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During the financial year ended 31 March 2025, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2024/25 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.	✓		
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. If the authority certified itself as exempt from a limited assurance review in 2023/24, it met the exemption criteria and correctly declared itself exempt. (If the authority had a limited assurance review of its 2023/24 AGAR tick "not covered")			✓
L. The authority published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.	✓		
M. In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations (during the 2024-25 AGAR period, were public rights in relation to the 2023-24 AGAR evidenced by a notice on the website and/or authority approved minutes confirming the dates set).	✓		
N. The authority has complied with the publication requirements for 2023/24 AGAR (see AGAR Page 1 Guidance Notes).	✓		
O. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee.			✓

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed)

Date(s) internal audit undertaken

27/04/2025

Name of person who carried out the internal audit

SANDRA WISEMAN

Signature of person who carried out the internal audit

[Signature]

Date

27/04/2025

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

Section 1 – Annual Governance Statement 2024/25

We acknowledge as the members of:

LEA AND COTTAM PARISH COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2025, that:

	Agreed		
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		has only done what it has the legal power to do and has complied with Proper Practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		considered and documented the financial and other risks it faces and dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
			✓

*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

DD/MM/YYYY

and recorded as minute reference:

MINUTE REFERENCE

Signed by the Chair and Clerk of the meeting where approval was given:

Chair

SIGNATURE REQUIRED

Clerk

SIGNATURE REQUIRED

www.leacottam-pc.gov.uk

PUBLICLY AVAILABLE WEBSITE/WEBPAGE ADDRESS

Section 2 – Accounting Statements 2024/25 for

LEA AND COTTAM PARISH COUNCIL

	Year ending		Notes and guidance
	31 March 2024 £	31 March 2025 £	
1. Balances brought forward	185,563	176,706	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	127,600	133,600	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	12,082	103,237	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	19,677	20,438	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	128,860	97,238	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	176,706	295,867	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	176,706	295,867	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	34,874	36,257	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

For Local Councils Only	Yes	No	N/A	
11a. Disclosure note re Trust funds (including charitable)		✓		The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.
11b. Disclosure note re Trust funds (including charitable)			✓	The figures in the accounting statements above exclude any Trust transactions.

I certify that for the year ended 31 March 2025 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

SIGNATURE REQUIRED

Date

DD/MM/YYYY

I confirm that these Accounting Statements were approved by this authority on this date:

DD/MM/YYYY

as recorded in minute reference:

MINUTE REFERENCE

Signed by Chair of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

Quotation

Our Ref: 43862
Estimator: Haydyn
Date: 16 April 2025

Bill
Lea and Cottam Parish Council
Preston
PR2 1YY

Tel: 01772 733829
Email: clerk@leacottam-pc.gov.uk

Re: **Quotation for Wetpour or Rubber Mulch Surfacing**
Site: War Horse Sculpture, Cottam Green, Preston, Lancashire

Description Of Works	Qty	Unit	Depth	Rate	Value
<u>Preparation Works - (to be carried out by others)</u>					
Onto existing or prepared sub-structure complying with our specification					
<i>Sub Total</i>					n/a
<u>Option 1 - Wetpour Rubber Surfacing</u>					
Supply and install WETPOUR soft surfacing to the following areas in Standard Colour EPDM	49	m ²	40mm	£55.00	£2,695.00
Follow link to Wetpour Colour Range					£2695.00 +VAT
<u>Option 2 - Rubber Mulch Surfacing</u>					
Supply and install Premium Grade Resin Bonded Rubber Mulch surfacing to the following areas in STANDARD GREEN COLOUR	49	m ²	40mm	£69.00	£3,381.00
Follow link to Wetpour Colour Range					£3,381.00 +VAT
<i>Sub Total</i>					£3,381.00 +VAT

PRICE IS BASED ON GOOD ACCESS TO THE AREA

Extra

WETPOUR - Please note that polyurethane binder is subject to yellowing upon UV exposure. This can cause certain colours to alter in appearance. Please refer to our UV information sheet, or ask the office for more details.

Quotes are based on palletised materials being delivered and accepted on site (by your site team), prior to our installation.

Price is subject to VAT at the current rate and is a NETT total and therefore includes all discounts inc MCD
Quotation is based on the minimum order value shown above & payment within 14 days, S.T.S.

Price is valid 30 days from date of quotation

Any acceptance of Quoted works assumes acceptance of our Standard **Terms and Conditions of Business**

[Soft Surfaces T&C's](#)

Tel : 01625 445760 Fax : 01625 525619 Email : info@softsurfaces.co.uk

