



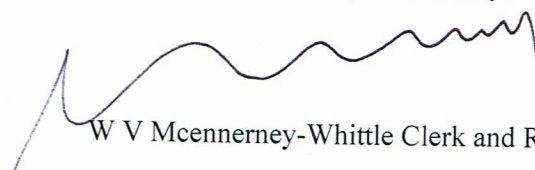
**W V McEnnerney-Whittle**  
**7, Bilsborough Meadow**  
**Lea**  
**PRESTON**  
**PR2 1YY**

**Tel : 01772 733829 E-mail : clerk@leacottam-pc.gov.uk**

1<sup>st</sup> October 2024

## NEXT MEETING

Members of the Council are summoned to the **PARISH COUNCIL MEETING** to be held on Monday the 7<sup>th</sup> October 2024 at Cottam Community Centre Haydocks Lane commencing at 7.30pm

  
W V McEnnerney-Whittle Clerk and RFO

## A G E N D A

1. To receive apologies
2. To consider and approve the Minutes of the Meeting held on the 2<sup>nd</sup> September 2024 (enclosed)
3. To receive Declarations of Interest
4. To adjourn the meeting for a period of public discussion

*Please note that the Council may not make any lawful decision during this session – any items raised by members of the public may be considered for a future agenda. Members of the public are defined as any persons present other than parish council members or officials.*

5. To consider the following planning application:

06/2024/0880 – Part two storey building comprising of a children's nursery with associated external amenity areas, car and cycle parking, waste storage and associated works @ Land to rear of Cottam Hall Community Centre Haydocks Lane Preston. This is a replacement application for a nursery to replace permission which has already been granted for shops and apartments on the same site.

6. To approve the following payments:

05/08/2024	PFK LITTLEJOHN EXTERNAL AUDIT FEE	33	504.00
05/08/2024	GGG LENGTHSMAN TEAM	34	1152.00
05/08/2024	NEWGATE NURSERIES HANGING BASKETS & BEDDING PLANTS	35	825.30
05/08/2024	COTTAM COMM ASSOC ROOM HIRE	36	35.00
05/08/2024	SAVOY TIMBER LENGTHSMAN MATERIALS	37	32.18
05/08/2024	SANDERSONS GRASS CUTTING MAY /JUNE	38	2928.00
12/08/2024	G THOMPSON LENGTHSMAN TEAM	39	720.00
12/08/2024	AT CROSS LENGTHSMAN TEAM	40	735.00
12/08/2024	A BARTLETT LENGTHSMAN TEAM	41	336.00
12/08/2024	S FITZPATRICK LENGTHSMAN TEAM	42	360.00
12/08/2024	GGG LENGTHSMAN TEAM	43	1188.00
15/08/2024	FOX TIMBER FENCING SUPPLIES CANBERRA MEMORIAL	44	207.86
15/08/2024	SANDERSONS AND SONS JULY/PART AUGUST	45	2196.00

09/09/2024	S FITZPATRICK LENGTHSMAN TEAM	46	300.00
09/09/2024	A BARTLETT LENGTHSMAN TEAM	47	588.00
09/09/2024	SAVOY TIMBER - LENGTHSMAN MATERIALS	48	67.14
09/09/2024	GGs LENGTHSMAN TEAM	49	2196.00
09/09/2024	NEWGATE NURSERIES - LENGTHSMAN MATERIALS	50	24.60
09/09/2024	AT CROSS LENGTHSMAN TEAM	51	663.75
09/09/2024	SANDERSONS GRASS CUTTING	52	1743.00
09/09/2024	LALC CONFERENCE FEE J COWARD	53	55.00
17/09/2024	EON NEXT ELECTRICITY XMAS TREE	54	4.04

7. To consider the attached report and decide which, if any, possible solutions should be taken forward for further investigation by the appointed working group.
8. To note that the next meeting is scheduled for the 2<sup>nd</sup> December 2024



MINUTES of the **PARISH COUNCIL MEETING** held on

Monday the 2<sup>nd</sup> September 2024 at Cottam Community Centre Haydocks Lane commencing at 7.30pm

Present: Cllrs Butler, Abram, Brown, Casterton, Coward, Jewell, Lambert, O'Donnell,  
Parker, Rayfield, Smith and Whitham

There were 4 members of the public present which included representatives of Westinghouse who had been invited to give a short presentation on the Springfields Nuclear Site.

50/24 To receive apologies

**Cllr Gibson**

51/24 To consider and approve the Minutes of the Meeting held on the 1<sup>st</sup> July 2024 (enclosed)

*It was resolved that the minutes of the meeting held on the 1<sup>st</sup> July 2024 should be approved and signed by the Chairman as a true and accurate record.*

52/24 To receive Declarations of Interest

**None**

53/24 To adjourn the meeting for a period of public discussion

*Representatives from Westinghouse were present to provide a short presentation on their current and future business activity at the Springfields site. Springfields. A licensed nuclear site is a major local employer with a workforce up to 1000 employees and has been a safe nuclear site since the 1940's covering 83 Hectares of land which has space to extend. It is however in the process of change and will after 2026 transform its business from its current production of AGR Fuel to Conversion Services, New Fuel and Advanced Fuel Development with a targeted 2030 completion date. It currently runs and will continue to run apprenticeship training with 23 having been taken on this year with just short of 100 currently employed in total. Further recruitment will take place toward the end of this year. Springfields works with a number of local Organisations and Universities, are keen to be involved in the Community and as a local charity reached in 2023 the milestone of £1.44M in donations which included Defibrillators, Equipment for the children's ward at Royal Preston Hospital and First aid kits to Lancom Junior Football Club to name but a few.*

*A resident present mentioned that the Christmas Event organised by local resident was unfortunately not taking place this year and that some equipment on the various playgrounds was coming to the end of its lifespan.*

*It was further mentioned that additional litter bins were being provided by Woodplumpton Parish Council in its area and a bridge in need of repair was being replaced. He also indicated that Woodplumpton Parish Council, which includes Catforth were approaching PCC with regard to a Governance Review aimed at splitting their Parish into separate entities.*



54/24 To approve the following payments:

19/06/2024	A BARTLETT LENGTHSMAN TEAM	17	660.00
19/06/2024	BG FENCING LENGTHSMAN MATERIALS	18	168.40
19/06/2024	NEWGATE NURSERIES HANGING BASKEYS AND PLANTING	19	838.44
19/06/2024	COTTAM CA ROOM HIRE	20	35.00
19/06/2024	S FITZPATRICK LENGTHSMAN TEAM	21	294.00
19/06/2024	GGs LENGTHSMAN TEAM	22	2412.00
19/06/2024	G THOMPSON LENGTHSMAN TEAM	23	600.00
19/06/2024	A T CROSS LENGTHSMAN TEAM	24	675.00
19/06/2024	HMRC 1ST QTR	25	2193.73
19/06/2024	W V MCENNERNEY - WHITTLE 1ST QTR SALARY	26	2880.18
30/06/2024	BANK CHARGES	27	18.00
15/07/2024	A T CROSS LENGTHSMAN TEAM	28	900.00
15/07/2024	S FITZPATRICK LENGTHSMAN TEAM	29	720.00
15/07/2024	A BARTLETT LENGTHSMAN TEAM	30	690.00
15/07/2024	GGs LENGTHSMAN TEAM	31	2304.00
15/07/2024	G THOMPSON LENGTHSMAN TEAM	32	540.00

*It was resolved that the payments listed above should be approved*

55/24 To consider and approve the Financial Statement as at the 30<sup>th</sup> June 2024

*It was resolved that the Financial Statement as at the 30<sup>th</sup> June 2024 should be approved.*

56/24 To consider the enclosed quotations for cleaning the various statues in the Cottam area.

*It was resolved that the quotation from Stoneoak Ltd should be accepted at a total cost of £3030 plus Vat subject to permission being obtained from Preston City Council*

57/24 To consider the enclosed report regarding benches and decide if this Council wishes to go ahead with the proposals being put forward at an estimated cost of £2500 to be taken from CIL funds

*It was resolved that the report should be accepted and approved, and the works carried out within an approved budget of £2500 subject to permission from PCC with regard to the replacement of three benches.*

58/24 To discuss and consider whether it remains appropriate to continue sending representation to the Larches, Savick and Lea Pact meetings

*It was resolved that in was not now appropriate to send a formal representative to the Pact meetings referred to above. It was noted that any resident of the area may attend in a personal capacity.*

59/24 To consider and decide whether this Council wishes to plant a laurel hedge on Jubilee Park in order to mask the unsightly fence on the south side of the recreation ground at an estimated cost of £1500 to be taken from the already agreed budget of £10185 (CIL) which was originally meant to build a new separate fence which cannot be undertaken due to failure to obtain necessary permissions from PCC who have however agreed to the planting of the proposed hedge. The remaining budget to be reallocated back to general CIL funds.

*It was resolved that the proposal as set out above should be approved.*

60/24 To consider increasing the present budget allocated to the provision of a trim trail on Jubilee Park Recreation Ground from £24K to £39K (The reason for this significant increase is that no allowances were made in the original equipment and installation costs for the need for drainage. Preston City Council are in a position to go out to tender on this project but will not do so unless they have commitment to funding to include the drainage requirements. See enclosed revised drawing.

*It was resolved that the requested increase in budget should be approved.*

61/24

To consider increasing the budget for tree replacement in Cottam for £20145 to £21535. The proposed tree replacement project had been estimated by PCC at the lower figure and budget provision made. The contract was placed to tender by PCC in accordance with their protocols and the lower of the three quotations obtained is now proposed at a total cost of £21535.00 net of Vat.

*It was resolved that the requested increase in budget should be approved.*

62/24

To note that the next meeting is scheduled for the 7<sup>th</sup> October 2024

*It was noted that the next meeting is scheduled for the 7<sup>th</sup> October 2024.*



Date: 05-Sep-2024  
Our Ref: 06/2024/0880  
Ask For: Jonathan Evans  
Telephone: 01772 906503  
Email: [devcon@preston.gov.uk](mailto:devcon@preston.gov.uk)



Mr W V McEnnerney-Whittle,  
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Development & Housing  
Directorate  
Preston City Council  
Town Hall  
Lancaster Road  
Preston  
PR1 2RL

[www.preston.gov.uk/planning](http://www.preston.gov.uk/planning)

Dear Sir or Madam

**Application Number:** 06/2024/0880  
**Proposal:** Part two storey and part three storey building comprising of a children's nursery (Class E(f)), with associated external amenity areas, car and cycle parking, waste storage and associated works  
**Site Address:** Land to rear of, Cottam Hall Community Centre, Haydocks Lane, Preston, PR4 0NY  
**Grid Reference:** 349928 432132

In accordance with the Local Government Act 1972, I wish to notify you that the above application has been received.

**The application is available to view on the Council's website at**  
<https://selfservice.preston.gov.uk/service/planning/search.aspx>

I would be grateful to receive any representations your council may wish to make on the application by **29-Sep-2024** quoting ref: **06/2024/0880**.

Please note that any letters / comments you provide may be made publicly available on our website.

If you have any questions, please contact **Jonathan Evans** on **01772 906503**.

Yours faithfully

Development Management

## **Interim report on possible improvements to Miller Green**

### **Background:**

Miller Green is predominately clay soil which is higher in the middle and slopes down about 2 foot to each boundary.

There is a large hollow or possible original pond on the North side [Hoyles Lane] and a similar but shallower hollow on the East side.

The land becomes very waterlogged on the South East and Southwest corners, close to where the gated access to the land is. The southern boundary does suffer from flooding during very heavy rainfall

We have provided raised beds on the NW corner and these are thriving.

Fruit trees were planted on the SE and SW corners of of the Green and 3 trees on the SW corner are now becoming mature but the rest have died.

The remaining trees on the SE corner are diseased and stressed but could be saved with drastic pollarding.

The Council provided a footpath from the NE to the SW corners and this has proved popular with the residents, however the SW corner entrance does become impassable at times due to flooding.

We have tried to keep the middle section in a reasonable condition to allow games to be played on it but the rest of the Green is a challenge when we have had heavy rainfall as it is difficult to mow the grass.

We need to address the problem with the drainage of the land before the Green could be better utilised as a community asset.

### **Possible Solutions**

#### **· Extensive land drains installed:**

This is a very expensive solution and may be beyond the financial capability of the Parish Council but would solve all the problems on the site.

#### **· Soak -aways in certain areas:**

This is something that should be seriously considered for the Southern boundary as it would help drain the Green but also alleviate any potential



flooding risk to the road and houses on that side. It could also be considered for the Eastern boundary but this is not as necessary

- **Re-instating Pond on North Side:**

The "hollow or old pond" is at present acting as a partial "soak-away" but digging out more soil and making it a proper pond will then aid the drainage of the whole Green and enhance the eco-system by having a wildlife habitat. However we would then have an obligation to maintain it but being on our land would be easier than the other ponds.

- **Tree planting in SW and SE quadrants:**

After a meeting with Mr. Ian Wright, the Treescape Officer with Lancashire County Council, he has said that these areas could be planted with varieties of trees that would be suitable for this type of land and that we would be eligible for grant funding. I recommend that we follow up on this initiative as it could solve a number of problems at very little cost. I have asked Ian to contact the Clerk to give a short presentation at a future Council meeting.

- **Level the middle of the Green:**

To designate an area that would be suitable for playing games on and level this to the correct playing field standard. This would initially be expensive but once done would save money as the grass cutting would be easier to do on level ground. Done in conjunction with some of the other solutions for drainage would generate a long term benefit.

- **Provide a path NW to SE to complement the existing path:**

This could be provided to skirt the "playing area" and would provide better access to the Green from those access points.

- **Provide a path along Western Boundary**

Whilst on a site visit I did notice that a number of people did walk along the western boundary but at this stage I would not recommend considering this option.



- **Provide more raised planers:**

This would be a cheap option and should be seriously considered but would only address the short term problems but would at least show tat we were doing something

**Conclusion:**

The Council will need to prioritise any actions so that we can move forward with more detailed pricing but the initial recommendation is that the drainage issues should be addressed as this will be crucial to the long term usage of the Green.

The tree aspect should also be taken forward as this is a low cost option which would also partially address the drainage issue.

Cllr John Coward