



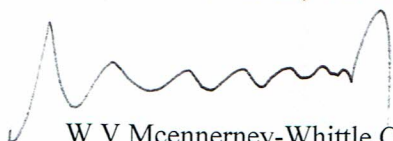
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24th June 2024

NEXT MEETING

Members of the Council are summoned to the **PARISH COUNCIL MEETING** to be held on Monday the 1st July 2024 at Cottam Community Centre Haydocks Lane commencing at 7.30pm



W V Mcennerney-Whittle Clerk and RFO

A G E N D A

1. To receive apologies
2. To consider and approve the Minutes of the Meeting held on the 13th May 2024 (enclosed)
3. To receive Declarations of Interest
4. To adjourn the meeting for a period of public discussion

Please note that the Council may not make any lawful decision during this session – any items raised by members of the public may be considered for a future agenda. Members of the public are defined as any persons present other than parish council members or officials.

5. To approve the following payments:

23/04/2024	GGs LENGTHSMAN TEAM	1	2360.00
23/04/2024	G THOMPSON LENGTHSMAN TEAM	2	532.50
23/04/2024	BG FENCING LENGTHSMAN MATERIALS	3	78.70
23/04/2024	ZURICH MUNICIPAL INSURANCE RENEWAL	4	567.24
23/04/2024	S FITZPATRICK LENGTHSMAN TEAM	5	652.50
02/05/2024	INFORMATION COMMISSIONERS' OFFICE DATA REGISTRATTION	6	35.00
09/05/2024	GGs LENGTHSMAN TEAM	7	1360.00
09/05/2024	COTTAM CA ROOM HIRE	8	35.00
09/05/2024	PRESTON CC - JUBILEE TREE PLANTING – NOT INVOICED 2023	9	800.00
09/05/2024	SANDRA WISEMAN INTERNAL AUDITOR	10	182.00
20/05/2024	GGs LENGTHSMAN TEAM	11	1008.00
20/05/2024	G THOMPSON LENGTHSMAN TEAM	12	600.00
20/05/2024	SANDERSONS GRASS CUTTING	13	732.00
20/05/2024	A BARTLETT LENGTHSMAN TEAM	14	360.00
20/05/2024	S FITZPATRICK LENGTHSMAN TEAM	15	648.00
20/05/2024	AT CROSS LENGTHSMAN TEAM	16	600.00

6. To receive the enclosed costings in respect of the Canberra Memorial enhancement works as outlined in the report presented at the April meeting and confirm that the existing budget of £6500 should be allocated to this revised project and decide which company should be appointed to carry out the statue enhancement works
7. To consider the enclosed list of potential projects that might be undertaken using CIL funds and to decide which projects should be taken forward for further investigation; appointing such working groups as appropriate, who should then make further enquiries relating to costs, specifics and design etc and submit a full report to a future meeting for consideration with recommendations as to how the project might be delivered.
8. To note that the next meeting is scheduled for the 2nd September 2024



Minutes of the **ANNUAL PARISH COUNCIL MEETING** held on
Monday the 13th May 2024 at Cottam Community Centre Haydocks Lane commencing at 7.30pm

Present: Cllrs Abram, Brown, Butler, Casterton, Coward, Smith,
Whitham, Lambert, Rayfield, Gibson and Jewell.

There was one member of the public present

33/24 To elect a Chairman for the following 12 months who will then sign the Acceptance of Office form

Cllr Butler was elected Chairman for the following 12 months. The Acceptance of Office form was signed.

34/24 To elect a Vice Chairman for the following 12 months

Cllr Abram was elected Vice Chairman for the following 12 months

35/24 To receive apologies

Cllr Parker

36/24 To consider and approve the Minutes of the Meeting held on the 8th April 2024 (enclosed)

It was resolved that the minutes of the meeting held on the 8th April 2024 should be signed by the Chairman as a true and accurate record

37/24 To receive Declarations of Interest

None

38/24 To adjourn the meeting for a period of public discussion

The meeting was adjourned

It was confirmed that the Clerk had written to the Co-op suggesting that they install a formal path across the small triangle of land used as a short cut near the Community Centre. The letter had been acknowledged and passed to the Co-op estates dept for consideration.

The meeting was reconvened

39/24 To approve the end of year Financial Statement as of 31st March 2024

It was resolved that the end of year Financial Statement as of 31st March 2024 should be approved and in doing so each member was asked to think about potential projects for the use of CIL funds and notify the Clerk who will compile a list for future consideration.

40/24

To approve Section 1 Annual Governance Statement 2023/24 and Section 2 Accounting Statements 2023/24 (enclosed) being part of the Annual Governance and Accountability Return 2023/24 and authorise the Chairman and Clerk/RFO to sign them on behalf of this Council.

It was resolved that Section 1 Annual Governance Statement 2023/4 and Section 2 Accounting Statements 2023/24 being part of the Annual Governance and Accountability Return 2023/24 should be approved and signed by the Chairman and Clerk/RFO on behalf of this Council

41/24

To note that the next meeting is scheduled for the 1st July 2024

It was noted that the next meeting is scheduled for the 1st July 2024

Capex Bkda Summary

PROJE 1

NEW TURBINE
STATES

£ 2500

£ 3300

CONTRACT
REPERIMENT
(H44) (SIXTH)

£ 1850

£ 1000

£ 4350

£ 4300

PREPARE MATERIALS

£ 200

HOODS KENNEL

£ 600

INFORMATION BOXES

£ 1300

x 2

TOTAL

£ 6450

£ 6400

POTENTIAL PROJECTS LEA AND COTTAM CIL MONIES

REFURBISH WAR HORSE OPPOSITE COMMUNITY CENTRE – EXTERNAL CONTRACTOR 2000

ENHANCE POND OPPOSITE ANCIENT OAK - EXTERNAL CONTRACTOR / LENGTHSMAN TEAM
4000

POND COTTAM WAY NEAR PELICAN CROSSING – EXTERNAL CONTRACTOR 4000

VALENTINES MEADOW POND - EXTERNAL CONTRACTOR 4000

WELCOME SIGNAGE LEA TOWN – EXTERNAL CONTRACTOR 2000

WELCOME SIGNAGE LEA / FEATURE / ENTRANCE ARTWORK – EXTERNAL CONTRACTOR 2000 –
10000 DEPENDANT ON WHAT IS DONE

CLEAN STATUES / STONWORK AROUND COTTAM WAY – EXTERNAL CONTRACTOR 5000

SWINGS FOR POST TODDLER AGE JUBILEE PARK – EXTERNAL CONTRACTOR 3000

NEW FALL MATTING AROUND EQUIPMENT JUBILEE PARK -EXTERNAL CONTRACTOR 2000

DRAINAGE DODNEY ROUND GREEN – EXTERNAL CONTRACTOR 20000

DRAINAGE MILLER GREEN – EXTERNAL CONTRACTOR 50000

BULB PLANTING GENERALLY – LENGTHSMAN TEAM 2000

TREE PLANTING – EXTERNAL CONTRACTOR / LENGTHSMAN TEAM 4000

PLANTERS BY BUS STOPS BLACKPOOL ROAD – EXTERNAL CONTRACTOR / LENGTHSMAN TEAM
3000 DEPENDING ON HOW MANY

REPLANT AREAS AROUND COTTAM CC CAR PARK AREA – EXTERNAL CONTRACTOR /
LENGTHSMAN TEAM 10000

ADDITIONAL PLANTING ON JUBILEE PARK TO MASK EXISTING FENCING NOW THAT PCC HAVE
DECLINED TO ALLOW A SEARATE FENCE TO BE ERECTED – PROBABLY FASY GROWING
EVERGREEN SHRUB - EXISTING BUDGET WOULD BE MORE THAN ENOUGH.

PURCHASE AND LOCATE DEFIBULATORS IN PARISH – 5000

REPLACE SEVERAL OLD WOODEN BENCHES – 3000

RE-STONE PATH BY CANAL - 5000

ADDITIONAL RAISED BEDS MILLER GREEN – 2000

INFORMATION BOARDS – 1000 PER BOARD

POTENTIAL COST £140000

ALL SUBJECT TO NECESSARY PERMISSIONS AND QUOTATIONS

PLEASE NOTE COSTS ARE 'BALL PARK' AT PRESENT TIME BASED ON PAST EXPERIENCE OF SIMILAR
PROJECTS IN THIS AND OTHER COUNCILS.