



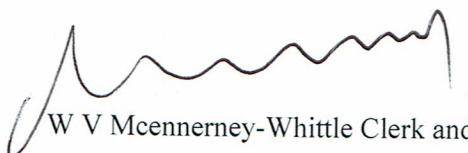
W V McEnnerney-Whittle
7, Bilsborough Meadow
Lea
PRESTON
PR2 1YY

Tel : 01772 733829 E-mail : leaparishcouncil@hotmail.com

28th August 2023

NEXT MEETING

Members of the Council are summoned to the **PARISH COUNCIL MEETING** to be held on Monday the 4th September 2023 at Cottam Community Centre Haydocks Lane commencing at 7.30pm



W V McEnnerney-Whittle Clerk and RFO

A G E N D A

1. To receive Apologies
2. To consider and approve the Minutes of the Meeting held on the 3rd July 2023 (enclosed)
3. To receive Declarations of Interest
4. To adjourn the meeting for a period of public discussion

Please note that the Council may not make any lawful decision during this session – any items raised by members of the public may be considered for a future agenda. Members of the public are defined as any persons present other than parish council members or officials.

5. To consider the following planning applications:

LCC/2023/0029 – Extension to existing school to include 5 new classrooms, wc, hygiene room and corridor @ Lea Community Primary School, Greaves Town Lane.

LCC/2023/0028 – Creation of 325 sq metre tarmac playground and 2 new tarmac car parks to the north and south of the school utilising the existing school entrances to provide an additional 22 car parking spaces @ Lea Community Primary School Greaves Town Lane.

06/2023/0912 – Change of use of part of Community Centre (Class F2) to post office (Class E) @ Cottam Hall Community Centre Haydocks Lane

6. To authorise payment of the following accounts:

07/06/2023	T FATTORINI CHAIRMANS BARS FOR REGALIA	18	130.94
07/06/2023	REIMBURSE PURCHASE RESIN LOOSE STONE	19	62.99
07/06/2023	COTTAM CC ROOM HIRE	20	60.00
07/06/2023	NEWGATE NURSERIES HANGING BASKETS & FILL PLANTERS	21	638.16
07/06/2023	AUDIT FEES 2021/22 EXTERNAL	22	2098.80
21/06/2023	S FITZPATRICK ASSISTANT LENGTHSMAN	23	636.77
21/06/2023	MILJUE GS ASSISTANT LENGTHSMAN	24	609.50
21/06/2023	SAR SERVICES ASSISTANT LENGTHSMAN	25	408.25
21/06/2023	GGG LENGTHSMAN	26	2380.10

21/06/2023	G THOMPSON ASSISTANT LENGTHSMAN	27	517.50
21/06/2023	NEWGATE NURSERIES SUMMER BEDDING	28	70.56
21/06/2023	W V MCWHITTLE 1ST QTR SALARY EXPENSES	29	2796.90
21/06/2023	HMRC 1ST QTR	30	2051.67
30/06/2023	BANK CHARGES	31	18.00
17/07/2023	SANDERSONS GRASS CUTTING	32	1908.00
17/07/2023	MILJUE GS ASSISTANT LENGTHSMAN	33	414.00
17/07/2023	SAR SERVICES ASSISTANT LENGTHSMAN	34	253.00
17/07/2023	G THOMPSON LENGTHSMAN TEAM	35	632.50
17/07/2023	GGs LENGTHSMAN TEAM	36	2249.00
17/07/2023	FITZPATRICK LENGTHSMAN TEAM	37	517.50
17/07/2023	BG FENCING ENHANCEMENT / MAINTENANCE NOTICE BOARD AREA	38	311.15
17/07/2023	SANDERSONS GRASS CUTTING	39	1272.00

7. To approve the enclosed Financial Statement of Accounts as of 30th June 2023
8. To further consider a resident request that has been forwarded from the office of M Menzies MP to install a bench on land adjacent to the pond on Parkside Avenue so that residents may sit and enjoy watching the wildlife on the pond. The original request was sent to PCC (who own the land) who refused as they had no funding for new benches. Cost from CIL funds estimated at approx £600 including creation of flagged mounting area.

Please note that a survey of 80 properties on the immediate housing estate attracted 18 responses either by email or telephone. Of those responses only 2 objections were received (one that it was a congested area with parked vehicles and was a waste of money, two that it would be a cause of ASB) All other responses were incredibly positive. Permission will also be required from PCC.
9. To note that the arrangements for the Clerk to manage the Facebook Page on the basis of one hour per week for a trial period of 12 months has now expired. The Council are now required to consider the continuation of the Facebook Page by incorporating the agreed one hour per week workload into the Clerks permanent contract.
10. To ratify the agreement of members to increasing the budget for a trim trail on Jubilee Park from £19K to £24 K in the light of the latest quotation, noting that permission of PCC is required for the project to go ahead and that any further delays may result in further increase in prices. CIL budget to fund.
11. To consider and approve a budget for the erection of fencing to the south side of Jubilee Park Recreation Ground so as to improve and enhance the visual aspects of the recreation ground and restrict potential ASB by youths creating 'dens' in the current area between resident fencing and existing trees/shrubbery at a cost of £10185 on current prices. Permission of PCC is required. CIL budget to fund.
12. To approve the installation of a permanent power supply for the Lea Town Christmas Tree. Agreement has already been made to pay for an electrical supply from the Church at approx £5K. The Church do not wish to undergo the disturbance that would be created by having to dig up a long length of their tarmac paths. An alternative is to obtain power direct from the mains which requires the provision of a suitable cabinet and connection by Electricity NW Ltd. PCC electrical team can undertake provision of cabinet which need to meet ENW Ltd specifications. Cost are ENW Ltd £1996 PCC £1615 = £3611 on current prices which is significantly cheaper than previously agreed resolution.

Cabinet to be installed on Church land inside front hedge subject to permission of Church OR adjacent pavement which will require LCC permission. It is possible due to obtaining permissions, the timescales for installation and connection that this project may not be completed in time for this year in which case it would be proposed that we continue with existing arrangements for one further year.
13. To note that the next meeting is scheduled for the 9th October 2023



Minutes of the **PARISH COUNCIL MEETING** held on
Monday the 3rd July 2023 at Cottam Community Centre Haydocks Lane commencing at 7.30pm

Present: Cllrs Abram, Brown, Butler, Casterton, Coward, Gibson, Jewell,
Lambert, O'Donnell, Parker, Rayfield and Whitham

There were three members of the public present

44/23 To receive Apologies

None

45/23 To consider and approve the Minutes of the Meeting held on the 8th May 2023 (enclosed)

It was resolved that the minutes of the meeting held on the 8th May 2023 should be signed by the Chairman as a true and accurate record

46/23 To receive Declarations of Interest

None

47/23 To adjourn the meeting for a period of public discussion

The meeting was adjourned

It was mentioned that planning application 06/2023/0315 – the development next to the Community Centre was going to Committee probably in August. The Access had now been more clearly defined in the plans. Cllr Abram will, as already agreed, speak at Planning Committee on behalf of the Parish Council.

The meeting was reconvened

48/23 To authorise payment of the following accounts:

26/04/2023	GGs LENGTHSMAN	1	2104.41
26/04/2023	ZURICH INSURANCE RENEWAL	2	578.75
26/04/2023	B G FENCING MATERIALS - REPAIR FLOODING PATH	3	185.95
26/04/2023	COTTAM CC ROOM HIRE	4	30.00
26/04/2023	SAR SERVICES ASSISTANT LENGTHSMAN	5	277.50
26/04/2023	MILJUE GS ASSISTANT LENGTHSMAN	6	617.50
26/04/2023	S FITZPATRICK ASSISTANT LENGTHSMAN	7	617.50
26/04/2023	G THOMPSON ASSISTANT LENGTHSMAN	8	335.00
02/05/2023	ICO	9	35.00
23/05/2023	S WISEMAN INTERNAL AUDITOR	10	175.00
23/05/2023	SAVOY TIMBER MATERIALS BRIGE REPAIRS	11	153.71
23/05/2023	B G FENCING MATERIALS	12	11.10

23/05/2023	S FITZPATRICK LENGTHSMAN TEAM	13	287.50
23/05/2023	MILJUE GS LENGTHSMAN TEAM	14	575.00
23/05/2023	GGs LENGTHSMAN TEAM	15	2162.50
23/05/2023	SAR SERVICES LENGTHSMAN TEAM	16	460.00
23/05/2023	G THOMPSON LENGTHSMAN TEAM	17	517.50

It was resolved that the payments referred to above should be approved

- 49/23 To consider a resident request that has been forwarded from the office of M Menzies MP to install a bench on land adjacent to the pond on Parkside Avenue so that residents may sit and enjoy watching the wildlife on the pond. The original request was sent to PCC (who own the land) who refused as they had no funding for new benches.

Please note that previous works on this land undertaken by this Council attracted some initial objections from a couple of local residents - it is suggested that a local consultation covering the small housing development which is situated in the immediate vicinity to the pond is undertaken should this Council wish to pursue the idea. Permission will also be required from PCC.

It was resolved that a consultation should be undertaken before any final decision is made.

- 50/23 To consider the exclusion of the public under the Public Bodies (Admission to Meetings) act 1960 due to the confidential nature of the business to be transacted

It was resolved that the public and press should be excluded from the meeting due to the confidential nature of the business to be transacted

- 51/23 To consider the three applications for the two vacant seats in South (Lea) Ward details of which have been sent out under separate cover to all members.

It was resolved that Chris Smith and Philip Helvin should be co-opted onto this Council

- 52/23 To note that the next meeting is scheduled for the 4th September 2023

It was noted that the date of the next meeting is scheduled for the 4th September 2023

Lea Parish Council

Email: Devman@lancashire.gov.uk

Phone: 01772 530084

Our ref: LCC/2023/0029/HA

Date: 15 August 2023

Dear Sir/Madam

Application: LCC/2023/0029

Proposal: Extension to existing school to include 5 no. new classrooms, w.c.s, hygiene room and corridor.

Location: Lea Community Primary School, Greaves Town Lane, Preston

GR: 349938 430315

I have received an application for the above. The application, plans and supporting details can be viewed on the County Councils web site

<http://planningregister.lancashire.gov.uk/>. I should be pleased to have your observations or comments within 21 days of the date of this letter, after which date I will assume you have no observations to make and the County Council will be able to determine the application.

Could you please use this link to forward your comments

<http://planningregister.lancashire.gov.uk/Planning/Display/LCC/2023/0029?cuuid=F13C67B3-F611-4AFF-856A-430198B20B17>

If you require any further information please contact me on the above telephone number.

Yours faithfully

Helen Ashworth

Helen Ashworth
Planning Officer

Lea Parish Council

Email: Devman@lancashire.gov.uk

Phone: 01772 530084

Our ref: LCC/2023/0028/HA

Date: 15 August 2023

Dear Sir/Madam,

Application: LCC/2023/0028

Proposal: Creation of new 325 sq m tarmac playground and 2 No. new tarmac car parks to the north and south of the school utilising the existing school entrances to provide an additional 22 car parking spaces.

Location: Lea Community Primary School, Greaves Town Lane, Preston

GR: 350004 430327

I have received an application for the above. The application, plans and supporting details can be viewed on the County Councils web site

<http://planningregister.lancashire.gov.uk/>. I should be pleased to have your observations or comments within 21 days of the date of this letter, after which date I will assume you have no observations to make and the County Council will be able to determine the application.

Could you please use this link to forward your comments

<http://planningregister.lancashire.gov.uk/Planning/Display/LCC/2023/0028?cuuid=A64E1E8F-61FD-48F9-9610-265094A43C33>

If you require any further information please contact me on the above telephone number.

Yours faithfully

Helen Ashworth

Helen Ashworth
Planning Officer

Date: 22-Aug-2023
Our Ref: 06/2023/0912
Ask For: Kim Vo
Telephone: 01772 906018
Email: devcon@preston.gov.uk



Mr W V McEnnerney-Whittle,
Lea Parish Council
7, Bilsborough Meadow
Preston
PR2 1YY

Development & Housing
Directorate
Preston City Council
Town Hall
Lancaster Road
Preston
PR1 2RL

www.preston.gov.uk/planning

Dear Sir or Madam

Application Number: 06/2023/0912
Proposal: Change of use of part of community centre (Class F2) to post office (Class E)
Site Address: Cottam Hall Community Centre, Haydocks Lane, Preston, PR4 0NY
Grid Reference: 349922.6131 432127.0733

In accordance with the Local Government Act 1972, I wish to notify you that the above application has been received.

The application is available to view on the Council's website at
<https://selfservice.preston.gov.uk/service/planning/search.aspx>

I would be grateful to receive any representations your council may wish to make on the application by **15-Sep-2023** quoting ref: **06/2023/0912**.

Please note that any letters / comments you provide may be made publicly available on our website.

If you have any questions, please contact **Kim Vo** on **01772 906018**.

Yours faithfully

Development Management

FINANCIAL STATEMENT 1ST APRIL 2023 TO 30 JUNE 2023				
REVISED				
BUDGET	INCOME	£		
167216	Balance b/f 1st April 2023	185562.70		
127600	Precept	127600.00		
800	Bank Interest	1717.69		
2190	V A T Recovered			
	CIL			
297806		314880.39		
1000	Donations/Sponsorship			
240	Hire of Hall for Meetings	90.00		
600	Subs/Registrations/Training/Web Site	93.88		
7500	Grass Cutting			
60500	Lengthsmen	12536.04		
600	Insurance	578.75		
4000	Open Space - Plants Bulbs General Repairs etc	985.71		
	VAT recoverable	577.93		
17700	Clerk salary & Office Allow	4360.80		
1300	National Insurance	292.87		
600	Postage, Telephone & Stationery	72.63		
400	Petrol Costs	73.45		
700	Audit / Legal	1924.00		
1200	Newsletter			
100	Bank Charges	18.00		
5500	Xmas Tree			
33000	PCC Open Space Contribution			
134940	Total	21604.06		
162866	Balance in hand	293276.33		
126538	less Restricted Funds (CIL)	126538.44		
36328	Reserves (General)	166737.89		
	BANK BALANCE	17523.36		
		223293.73		
		52459.24		
		293276.33		
	LESS O/S	0.00		
		293276.33		

COMMUNITY INFRASTRUCTURE LEVY RECEIPTS AND PAYMENTS

DATE	REASON	PAYMENT	INCOME	BALANCE
28/10/2016			11386.47	11386.47
28/04/2017			12648.78	24035.25
02/04/2018			23086.01	47121.26
25/06/2018	Miller Green Path	5000.00		42121.26
11/07/2018	Miller Green Path	5000.00		37121.26
14/08/2018	Miller Green Path	5970.00		31151.26
17/09/2018	Jubille Recreation Goal Posts	258.75		30892.51
17/09/2018	Miller Green Raised Beds	1750.78		29141.73
26/09/2018	Labour Miller Green Raised Beds	100.00		29041.73
08/10/2018	Miller Green Riased Beds	1886.50		27155.23
08/10/2018	Miller Green Trees	1364.65		25790.58
15/10/2018	Miller Green Shrubs	984.35		24806.23
15/10/2018	Replace Notice Boards x 2	2200.00		22606.23
25/10/2018			3208.09	25814.32
12/11/2018	Miller Green Gates Repair	269.72		25544.60
26/11/2018	Replace Notice Boards x 2	2254.00		23290.60
04/12/2018	Miller Green New Benches x 2	895.50		22395.10
07/12/2018	Pond Mulch For Maintenance	121.97		22273.13
18/12/2018	Jubilee Pond Project	638.40		21634.73
11/01/2019	Miller Green Riased Beds Mulch	307.88		21326.85
31/12/2019	Balance To Date			21326.85
21/06/2019	Bee/Wildflower Meadow Creation	313.23		21013.62
13/09/2019	Bee/Wildflower Meadow Creation	150.00		20863.62
25/11/2019	Blackpool Rd Wildlife Area Creation	60.04		20803.58
23/12/2019	Blackpool Rd Wildlife Area Creation	286.15		20517.43
25/10/2019			8663.30	29180.73
28/04/2020			61818.87	90999.60
01/03/2021	Jubilee Recreation Ground Grant	8000.00		82999.60
23/04/2021			39977.84	122977.44
30/09/2021	Cottam Path Project to Date	2936.01		120041.43
15/10/2021	Cottam Path Project Further Stone	654.40		119387.03
22/10/2021			16370.84	135757.87
25/10/2021	SPID Replacement	3132.00		132625.87
25/10/2021	3 x Planters Aldfield Avenue	1190.78		131435.09
31/12/2021	Balance To Date			131435.09
16/03/2022	Basketball Units	5832.36		125602.73
11/04/2022	Ponds Project	354.17		
11/04/2022	Dodney Project	449.04		
25/04/2022	Dodney Project	1840.00		
25/04/2022	Dodney Project	684.44		
25/04/2022	Planter Project Lea Town	275.00		
22/06/2022	Community Centre Project	96.00		
22/06/2022	Lea Town Planter Project	1438.90		
22/06/2022	Community Centre Project	400.00		
22/06/2022	Cottam Benches Project	758.00		
22/06/2022	Lea Town Planter Project	215.00		119092.18
22/04/2022			8531.78	127623.96
04/07/2022	Lea Town Planter Project	298.20		
04/08/2022	Cottam Benches Project	306.17		
05/09/2022	Dodney Project	481.15		126538.44
30/06/2023	Balance to date			126538.44