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Lea
PRESTON
PR2 1YY

27th March 2023

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NEXT MEETING

Members of the Council are summoned to the **PARISH COUNCIL MEETING** to be held on
Monday the 3rd April 2023 at Cottam Community Centre commencing at 7.30pm.

W V McEnnerney-Whittle Clerk and RFO

A G E N D A

1. To receive apologies
2. To consider and approve the Minutes of the Meeting held on the 6th March 2023 (enclosed)
3. To receive Declarations of Interest
4. To adjourn the meeting for a period of public participation

Please note that the Council may not make any lawful decision during this session – any items raised by members of the public may be considered for a future agenda. Members of the public are defined as any persons present other than parish council members or officials.

5. To approve the following payments:

17/02/2023	SAVOY TIMBER BRIDGE REPAIR	121	100.42
17/02/2023	GGs LENGTHSMAN	122	1101.10
03/03/2023	MILJUE GS ASSISTANT LENGTHSMAN	123	577.50
03/03/2023	NEWGATE NURSERIES	124	145.26
03/03/2023	FRETFOIL BLACK LITTER BAGS	125	135.00
03/03/2023	FITZPATRICK ASSISTANT LENGTHSMAN	126	630.00
03/03/2023	SAR SERVICES ASSISTANT LENGTHSMAN	127	351.75
03/03/2023	GGs LENGTHSMAN	128	1053.91
03/03/2023	G THOMPSON ASSISTANT LENGTHSMAN	129	420.00

6. To consider planning application 06/2023/0245 which proposes a dry ski slope, mountain bike track, creation of leisure lake and siting of 13 lodges to be occupied by children in care (Class 2) together with associated development as shown on planning application @ Phoenix Park Wallend Road Preston PR2 2HW
7. To consider the response from PCC recorded as minute number 10/22 to remove diseased crab apple trees in Cottam and replace with Japanese Flowering Cherry trees the intention being that our own lengthsman team would undertake planting. There have been several on site meetings on this with the following results.

The crab apple trees are diseased but not dead. PCC are prepared to allow them to be replaced but have advised that Japanese Flowering Cherry are not appropriate to the ground conditions. In order to remove existing would require the crowns to be lifted which is outside our lengthsman team capabilities. They also consider that any new trees planted must be suitable to ground conditions and

of sufficient size to create impact and provide increased chance of long-term survival. Alternate species have been suggested and a planting scheme drawn up by PCC which will be available at the meeting. Specification notes are attached. The works, if agreed, would be placed to external tender and would include removal of existing, crown lifting, replanting of recommended species (31 trees) and clearance of a significant amount of bramble and scrub in the vicinity of the new plantings including stakes and tree protection. An initial estimate has been produced indicating that the project would cost in the region of £20K whereas our original plans only provided a budget of £3.7K. Final cost subject to tender results. The project would need to be totally managed by PCC team. PCC are willing to go with the proposals now drawn up or would if it is felt to be too expensive consider a smaller project involving fewer removals and fewer new trees.

8. To consider whether this Council, in the light of increased costs related to the solar Xmas tree in Lea Town, should now arrange for a permanent electrical supply to be installed by Preston CC at a cost of approx £5000 which on the basis of these additional maintenance costs will pay for itself within 5 years.
9. To note that the date of the next meeting is scheduled for the 8th May 2023



MINUTES of the **PARISH COUNCIL MEETING** held on

Monday the 6th March 2023 at Cottam Community Centre commencing at 7.30pm.

Present Cllrs Butler, Lambert, Brown, O'Donnell, Parker, Smith, Abram, Parker and Coward

There were three members of the public present which included two local ward councillors.

10/23 To receive apologies

Cllrs Whitham, Gibson and Bielas-Barnes

11/23 To consider and approve the Minutes of the Meeting held on the 23rd January 2023 (enclosed)

It was resolved that the minutes of the meeting held on the 23rd January 2023 should be signed by the Chairman as a true and accurate record.

12/23 To receive Declarations of Interest

None

13/23 To adjourn the meeting for a period of public participation

The meeting was adjourned

It was suggested that should this Council decide to do a public consultation on the use of CIL monies it might be appropriate to involve local primary schools.

It was mentioned that there has been significant opposition to using the old Tulketh school building as the site for a new secondary school. As a result, other options are now being looked at. It was confirmed that pupil numbers and locations are being fed into the conversation.

The meeting was reconvened

14/23 To approve the following payments:

05/01/2023	SAR SERVICES ASSISTANT LENGTHSMAN	107	200.00
05/01/2023	FITZPATRICK ASSISTANT LENGTHSMAN	108	483.00
05/01/2023	MILJUE GS ASSISTANT LENGTHSMAN	109	472.50
05/01/2023	G THOMPSON ASSISTANT LENGTHSMAN	110	472.50
05/01/2023	GGs LENGTHSMAN	111	1022.45
05/01/2023	PRESTON CC	112	1164.30
05/01/2023	GGs LENGTHSMAN	113	1015.72
23/01/2023	PRINTING WORLD NEWSLETTER	114	272.50
23/01/2023	BG FENCING MATERIALS	115	72.90
23/01/2023	COTTAM CC ROOM HIRE	116	30.00
31/01/2023	MILJUE GS ASSISTANT LENGTHSMAN	117	472.50
31/01/2023	FITZPATRICK ASSISTANT LENGTHSMAN	118	472.50
31/01/2023	G THOMPSON ASSISTANT LENGTHSMAN	119	472.50
31/01/2023	GGs LENGTHSMAN	120	1101.10

It was resolved that the payments referred to above should be approved

15/23 To approve that this Council should re-appoint the following contractors:

Greenwood Garden Services as lengthsmen on a further 4-year contract for 40 hours per week for 48 weeks at a rate of £17.30 per hour (last year £15.73 per hour) with the rate being reviewed on an annual basis.

SAR Services as assistant lengthsmen on a 12-month contract for 10 hours per week for 48 weeks at a rate of £11.50 per hour (last year £10.50 per hour)

Miljue Garden Services as assistant lengthsmen on a 12-month contract for 15 hours per week for 48 weeks at a rate of £11.50 per hour (last year £10.50 per hour)

Gary Thompson as assistant lengthsmen on a 12-month contract for 15 hours per week for 48 weeks at a rate of £11.50 per hour (last year £10.50 per hour)

S Fitzpatrick as assistant lengthsmen on a 12-month contract for 15 hours per week for 48 weeks at a rate of £11.50 per hour (last year £10.50 per hour)

It was resolved that the contractors as set out above should be re-appointed

16/23 To appoint Sandra Wiseman as the internal auditor for 2022/23 at a fee of £175.00 and approve the Terms of Reference and Internal Control / Suggested Testing Methodology the relative documents having already been circulated

It was resolved that Sandra Wiseman should be appointed as the Internal Auditor as set out above

17/23 To consider and approve the following documents which have already been circulated

- The Councils Risk Management Policy Statement 2023
- The Councils Risk Management Register 2023
- The Councils Asset Register 2023
- The Review of the Effectiveness of the Internal Audit and Internal Control 2023

It was resolved that documents referred to above should be approved

18/23 To consider the request from Preston City Council for a contribution of £32812 for 2023/24 towards greenspace maintenance as per the enclosed letter. This figure is the same as last year.

It was resolved that the Council should contribute £32812 towards open space maintenance for 2023/24

19/23 To consider the following report submitted on behalf of the Lea Open Space Working Group

Members will be aware that significant enhancements have been made to Jubilee Park Recreation Ground over recent years initiated some years ago by the Jubilee Action Group who in conjunction with Preston CC drew up a Masterplan for its future development and took this plan to formal consultation with local residents. There still remains a small number of enhancements that have not yet been able to be funded namely a 'Trim Trail'

Discussions have taken place recently with PCC, proposals to complete this installation have been agreed in principle and some cost estimates have already been obtained. It is the proposal of the Lea Open Space Working group that this Council now utilise some of its CIL monies to fully fund the proposals and allow the installation to take place.

The proposals involve the installation of 5 pieces of fitness equipment including an exercise bike, acti-fit rower, set of hurdles, monkey bars and parallel bars. It is proposed that the installation would also include the construction of a base around each piece of equipment, and it is suggested that 'wet pour' is used as this is porous and fully tested flexible, sustainable, safe and colourful playground surfacing for all outdoor playgrounds and recreational spaces.

The indicative costings from a number of approved suppliers indicate as follows although final quotations will be required:

Equipment itself including installation but without ground bases range from ££9500 to £13000

Ground bases using 'wet pour' are expected to cost in the region of £4/5000 (no quote yet obtained)

It is important that the equipment is robust and is therefore expected that the cost will be at the higher end of the estimates so far received.

Ownership would remain with this Council although it is expected that routine weekly inspection would be undertaken by PCC as part of their regular inspection of the recreation ground.

The Working Group request consideration of the proposals 'in principle' subject to final quotations within an overall budget of £18K to be allocated from CIL funds.

It was resolved that in principle the proposals as set out above should be approved and a budget allocated of £18K from CIL monies with final costings to be submitted for final confirmation as soon as practicable.

20/23 To consider whether a public consultation should take place with regard to the use of the remaining CIL funds to be undertaken in the next newsletter and on social media.

Currently funds have been committed to the Canberra Memorial at £6500 and the replacement of 24 diseased crab apple trees in Cottam at a cost of £3700 with alternative species (both projects are still ongoing although due to unavoidable delays costs may need to be reviewed upwards)

The Play Area Working Group have completed their initial audit and have made some initial recommendations although no specific detail is yet available nor indeed any estimates of cost. As all suggestions will require PCC approval and in some cases are outside our scope (PCC or external contractors would have to undertake) it is suggested that these are first discussed with PCC at a forthcoming open space meeting expected to take place once consideration of item 9 above has been determined) It is hoped that an 'in principle' agenda item might be ready for the April meeting dependent on the outcome of the meeting with PCC.

Allowing for the existing commitments, a favourable decision on item 10 and potential costs relating to Play Areas this Council will still hold potentially circa £90K CIL funds and may have further funds coming through in the future dependent on future national planning policies.

It was resolved after some discussion that a consultation should be undertaken in the next newsletter and on social media.

21/23 To consider a suggestion that this Council might be interested in entering the Best Kept Village Competition 2023 which now has a new class (on a trial basis) known as Tidy Towns and is designed to allow larger areas or towns which are too large to enter the village categories to put in entries for a specific part of their area or town being not more than 500 meters square in total and which comprise various amenities (school, shop, playpark, bus shelter, community centre, place of worship etc) and housing.

It was resolved that whilst the Clerk had provided some potential areas across the Parish which were felt suitable and fit the criteria, it would not be practicable to enlist the support of the community and action areas which were in need of attention in the few months before judging starts to take place. It was felt that as this year was a trial, it would be better to wait until the results were announced in the Autumn and use the experience of the trial to inform a decision as to whether this Council should take part in 2024, thus providing adequate time to let the public know about the scheme, enlist their support where necessary and plan the work and actions needed to be able to submit a good entry or entries should a decision then be made to participate.

It was noted that the term 'tidy towns' did not seem appropriate, and the Clerk was asked to convey this feedback to the organising committee suggesting 'tidy communities' as an alternative.

22/23 To note that the date of the next meeting is scheduled for the 3rd April 2023

It was noted that the date of the next meeting is scheduled for the 3rd April 2023

Date: 15-Mar-2023
Our Ref: 06/2023/0245
Ask For: Jonathan Evans
Telephone: 01772 906503
Email: devcon@preston.gov.uk



Mr W V McEnnerney-Whittle,
Lea Parish Council
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Development & Housing
Directorate
Preston City Council
Town Hall
Lancaster Road
Preston
PR1 2RL

www.preston.gov.uk/planning

Dear Sir or Madam

Application Number: 06/2023/0245

Proposal: Dry ski slope, mountain bike track, creation of leisure lake and siting of up to 13 no. lodges to be occupied by children in care (Class C2) together with associated development

Site Address: Phoenix Park, Wallend Road, Preston, PR2 2HW

Grid Reference: 348734.5675 429073.0187

In accordance with the Local Government Act 1972, I wish to notify you that the above application has been received.

The application is available to view on the Council's website at
<https://selfservice.preston.gov.uk/service/planning/search.aspx>

I would be grateful to receive any representations your council may wish to make on the application by **08-Apr-2023** quoting ref: **06/2023/0245**.

Please note that any letters / comments you provide may be made publicly available on our website.

If you have any questions, please contact **Jonathan Evans** on **01772 906503**.

Yours faithfully

Development Management

NOTES

Remove all debris, litter and any fly tipped refuse in site working areas (approx 1,230m²) dispose off site.

Prune existing scrub/bramble growth to ground level and dispose of arisings off site in areas as instructed (approx 60m²)

Prune & crown lift existing trees as directed and dispose of arisings off site:

Stem girth approx 200-300mm. Height approx 3-5m	6 No
Stem girth approx 300-600mm. Height approx 5-10m	10 No

Fell existing trees as shown and directed for replacement planting. Grub up and remove stumps and backfill with imported general purpose grade topsoil. 28 No.

Supply and plant trees.

Tree planting operations should be in accordance with part 10 of the current BS 8545 Trees from Nursery to Independence in the Landscape and set out as directed by the CA.

Tree pits are to be excavated to approx 1m X 1m X 800mm (allow sufficient size for spreading out of roots/ placement of rootball) with the sides well scarified to prevent smearing. The base of tree pits are to be broken up prior to placement of 100mm depth drainage stone layer. This shall be Clean gravel, or broken stone with no fines. Grade 40-10mm.

Tree Pit Backfill.

To be mix of 60% imported general purpose grade (approved) topsoil, with at least 40% added tree planting compost, plus;

-slow release fertiliser (Scotts 'Osmocote slow release plant food tablets' or other approved)

-mycorrhizal fungi ('Rootgrow Professional' or other approved) as per manufacturers recommendations

Water in using at least 30 gallons per tree.

Arisings stone, debris etc to be removed from site and any surplus soil to be disposed off site.

Standard trees shall be double staked with 100mm diameter stakes and a timber cross-brace fitted to the windward side of the tree within 25mm of the top of the stakes. Stakes to be driven until secure and finished 900mm above ground level. Ensuring that the tree is vertical and straight.

Secure trees to cross-brace with an plastic / rubber strapping with soft cushion spacer using galvanised nails.

Conifers to be staked as necessary with 75mm diameter stake set at 45 degrees to vertical & secured with strapping/rubber tie as appropriate.

Linear root barriers to be installed when directed as near to the surface or service route to be protected as possible to provide as much rooting area for the trees as possible.

A 75mm depth of medium grade pulverised bark mulch shall be spread over 2m² area at base of tree planting stations after planting.

Trees shall be protected with a mesh tree guard formed on site.

Mesh shall be curved to radius & joined at stake with staples at 150mm centres.

Mesh also stapled at 150mm centres to other tree guard stakes

Mesh manufacturer: Ultimate-one.co.uk (or other approved) Tel 01772 259822

Heavy PVC welded steel mesh

Rolls: Galvanised & PVC coated in dark green.

Type: Ref U1GWSF1550502512.5P (12 gauge) square mesh.

Size: 1500mm width roll. 50mm mesh size.

Colour: Dark Green.

Support: Fixed to individual stakes (finished height 1800mm, leaving a 300mm gap at base for access) stapled to stakes.

NOTE. Mesh to leave clearance gap of 300mm at base for maintenance access to ground.

See drawing No LCO.0435.002

Allow for making good all grass areas with 100mm depth imported general purpose grade topsoil, grading, cultivation and creation of fine tilth.

Supply & spread 10:15:10 pre seed fertiliser. Cultivate top 25mm depth to fine tilth.

Supply & spread grass seed mix. 'Germinal 'A22' low maintenance grass seed mix. To manufacturers recommendations. Germinal Tel 01522 868714

All setting out to be agreed on site.

TREE PLANTING SCHEDULE

Species	Details	Number
Amelanchier arborea 'Robin Hill'	10-12 RB	5 No
Betula utilis Jaquemonti	12-14 RB	8 No
Fagus sylvatica Purpurea	12-14 RB	1 No
Liquidambar styraciflua	12-14 RB	4 No
Prunus padus 'Alberti'	12-14 RB	9 No
Pyrus calleryana 'Chanticleer'	12-14 RB	3 No
Quercus petraea	12-14 RB	1 No