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5th April 2021

NEXT MEETING

Members of the Council are summoned to the **PARISH COUNCIL MEETING** to be held on
Monday the 12th April 2021 by way of a virtual meeting commencing at 7.30pm

W V McEnnerney-Whittle Clerk and RFO

A G E N D A

1. To receive Apologies
2. To consider and approve the Minutes of the Meeting held on the 1st March 2021 (enclosed)
3. To receive Declarations of Interest
4. To adjourn the meeting for a period of public participation

Please note that this is a virtual meeting. Members of the public wishing to make representation or observe proceedings should contact the Clerk.

Members of the public may make representation during this period and raise issues of local concern however please note that the Council cannot make any decision on any matter raised which has not already been included on the formal agenda for the meeting. Such items may be considered for a future meeting.

Members of the public are defined as any persons present other than Parish Council members or officials.

5. To approve payment of the following accounts:

01/03/2021	PRINTING WORLD	ONLINE	113	235.00
01/03/2021	DBS SERVICES	ONLINE	114	300.00
01/03/2021	SAR SERVICES	ONLINE	115	315.00
01/03/2021	JUBILEE ACTION GROUP GRANT	ONLINE	116	8000.00
01/03/2021	GGs	ONLINE	117	2188.50
01/03/2021	MILJUE SERVICES	ONLINE	118	710.00
01/03/2021	W CADWALLADER	ONLINE	119	200.00
26/03/2021	LOST ART CLEANING CROSS COTTAM WAY	ONLINE	120	1673.28
26/03/2021	SAVOY TIMBER	ONLINE	121	308.37
26/03/2021	BG FENCING	ONLINE	122	315.35
26/03/2021	PCC XMAS TREES	ONLINE	123	4547.36
26/03/2021	SAR SERVICES	ONLINE	124	280.00
26/03/2021	PRESTOC CC OPEN SPACE CONTRIBUTION	ONLINE	125	8203.00
26/03/2021	W V MCWHITTLE SALARY 4TH QTR	ONLINE	126	2433.18
26/03/2021	HMRC 4TH QTR	ONLINE	127	1777.23
26/03/2021	W CADWALLADER	ONLINE	128	200.00
26/03/2021	MIJUE GS	ONLINE	129	800.00
26/03/2021	DBS SERVICES	ONLINE	130	500.00
26/03/2021	GGs	ONLINE	131	2179.63
26/03/2021	BANK CHARGES	ONLINE	132	18.00

6. To consider the enclosed report and decide which option it wishes to take forward.
7. To resolve to exclude the public and press from the following item under the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the item to be discussed.
8. To consider the applications to fill the one current Council Member vacancy details of which will be circulated to Members before the meeting.
9. To note that the next meeting is still under discussion and will be advised shortly



Minutes of the **PARISH COUNCIL MEETING** held on
Monday the 1st March 2021 by way of a virtual meeting commencing at 7.30pm

Present Cllrs Brizland, Lambert, C Abram, N Abram, Butler, Coward, Fleming, Smith and Helvin

There were two members of the public present.

12/21 To receive Apologies

Cllrs Bowyer and Parker

13/21 To consider and approve the Minutes of the Meeting held on the 18th January 2021 (enclosed)

It was resolved that the minutes of the meeting held on the 18th January 2021 should be approved and signed by the Chairman as a true and accurate record.

14/21 To receive Declarations of Interest

Cllrs Smith declared a personal and prejudicial interest in items 9 and 10 of the agenda since he is a Committee Member of Cottam Community Association who would derive benefit from the items concerned. He left the meeting and did not take part in the debate or voting on these matters.

Cllr Smith also declared personal and prejudicial interest in item 14 on the agenda since one of the applicants is a Committee Member of Cottam Community Association to which he himself is also a Committee Member. He left the meeting and did not take part in the debate or voting on this matter.

15/21 To adjourn the meeting for a period of public participation

The meeting was adjourned

Thanks were expressed to the Lengthsman team for the great work they were doing in the parish which was well received by residents.

The Chairman of CCA spoke in favour of the grant application which if granted would help them loan out litter grabbers to many residents who were working at keeping Cottam clean.

The Chairman of CCA also spoke in favour of allowing hanging baskets to be put up on the CCA wall as this would enhance the environment.

It was noted that developers were using the car park outside CCA during the pandemic which the CCA had no objections to however as schools go back shortly and CCA is planning to reopen soon an approach had been made to the developers suggesting that they would now have to utilise their own development site for parking.

Mention was made of planning application 06/2021/0245 being a small housing development proposed off Hoyles Lane – mention was made of existing flooding issues which would be exacerbated should it be agreed, and suggestion made that the PC might wish to comment on this.

The brickworks development which is outside the boundaries of this Parish is progressing - there are issues of land ownership relating to access, but these are expected to be resolved soon. 200 houses to be built alongside retail outlets. Concern with regard to access from Cottam Avenue and Tom Benson Way and lack of pavement access for pedestrians

The meeting was reconvened

16/21 To approve payment of the following accounts:

29/01/2021	SLCC 1/3 RD CONTRIBUTION	ONLINE	103	87.33
29/01/2021	W CADWALLADER ASSISTANT LENGTHSMAN	ONLINE	104	100.00
29/01/2021	BG FENCING FOOTPATH/GATE POST REPAIR	ONLINE	105	257.76
29/01/2021	SAR SERVICES ASST LENGTHSMAN	ONLINE	106	100.00
29/01/2021	GGs LENGTHSMAN	ONLINE	107	2271.50
29/01/2021	MILJUE GS ASST LENGTHSMAN	ONLINE	108	565.00
13/02/2021	REIMBURSE ASHLEA RE PLANTING MG & VP	ONLINE	109	303.30
13/02/2021	NEWGATE PLANTING LEA TOWN	ONLINE	110	67.50
13/02/2021	VISION ICT ANNUAL SUPPORT AND HOSTING	ONLINE	111	240.00
13/02/2021	SAVOY TIMBER DONATION ST BERNARDS DEN	ONLINE	112	197.70

It was resolved that the payments referred to above should be approved

17/21 To appoint Len Slade as the internal auditor for 2020/21 at a fee of £110.00 and approve the Terms of Reference, Internal Control and Suggested Testing Methodology the relative documents having already been circulated

It was resolved that the appointment referred to above should be approved

18/21 To consider and approve the following documents which have already been circulated

- The Councils Risk Management Policy Statement 2021
- The Councils Risk Management Register 2021
- The Councils Asset Register 2021
- The Review of the Effectiveness of the Internal Audit and Internal Control 2021

It was resolved that the documentation referred to above should be approved

19/21 To approve that CIL funds are allocated in order to stone fill the path from Cottam Way to junction with bridge 10 being an estimated 100 metre length and also the path from the far side of the recreation green close to Haydocks Lane by the rectangular pool to the pond area estimated to be a further 60 metres. The paths which have already been uncovered and overgrowth removed require the laying of a permeable mesh and self-binding aggregate to stop them deteriorating back to the muddy mess that was prevalent before they were opened up. In conjunction with Preston CC a number of aggregate options are being looked at ranging from MOT 1, MOT 2, Crushed Run or Tarmac Plainings; the latter looking similar to what was originally used. As the prices do vary a budget requirement of £6000 is requested with labour undertaken by our lengthsmen team. Permission of PCC to undertake the works will be required.

It was resolved that CIL funds should be allocated as requested above.

20/21 To consider a request for grant funding from Cottam Community Association to purchase litter grabbers for use by the public (see enclosed)

It was resolved that the grant request referred to above should be approved

21/21 To consider using 4 of our hanging baskets at Cottam Community Association building. There are already 4 suitable brackets. The basket ownership would be retained by the Parish Council who would also plant them out. In the past grant funding has been provided by the Parish Council for them to purchase baskets. This proposal would be a cheaper alternative and would enhance the local environment. The Chairman of CCA is fully supportive of this arrangement – see attached.

It was resolved that 4 hanging baskets should be allocated and used as referred to above.

22/21 To consider the enclosed contribution being sought once again by Preston CC towards greenspace maintenance at £32812.00 for the year 2021-2022 (same as previous two years)

It was resolved that the requested contribution should be approved.

- 23/21 To resolve to exclude the public and press from the following items under the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the items to be discussed.

It was resolved that the public and press from the following items under the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the items to be discussed.

- 24/21 To consider renewal of the Assistant Lengthsman's Contracts for a further period at an increased hourly rate of £10.50 per hour.

It was resolved that the Assistant Lengthsman's Contracts should be renewed as follows at an increased hourly rate of £10.50 per hour.

SAR Services until 31st March 2022 (10 hours per week)

Miljue Services until 31st March 2022 (20 hours per week)

DAB Services until 31st October 2021(15 hours per week)

- 25/21 To consider the applications to fill the two current Council Member vacancies details of which will be circulated to Members before the meeting.

It was resolved that David Brown and Debra Foster should be co-opted to this Council

- 26/21 To note that the next meeting is scheduled for the 12th April 2021

It was noted that the next meeting is scheduled for the 12th April 2021

SPEED INDICATOR DEVICE REPORT

The Parish Council currently have 2 Speed Indicator Devices (one of which is jointly owned by Woodplumpton Parish Council who have not used it for at least 7 years) which are both 14 years old. The company who made them no longer does so and repairs are no longer available through them and they can no longer supply the required batteries. I have been in contact with LCC who were using the same equipment. My contact tells me that they have found the same problem, the equipment is far past its sell by date, and they are looking at alternatives. I am also aware that South Ribble Borough Council 2 years ago disposed of their equipment for the same reasons. Peter has tried to charge our devices but found that one would only last for an hour and the other for a morning. It must also be noted that the latest Health and Safety guidelines suggest that our very heavy equipment should not be put up by only one person since it is necessary to lift the equipment above shoulder height. LCC use a vehicle with a raisable platform. To continue to use our equipment, even if we could locate new batteries, would mean we were in breach of the guidelines. It is my recommendation that both devices are now written off and consideration given to whether we want to replace them in some way.

Options are:

1. Write them off and do not replace them at all.

2. Replace considering whether we would want a permanently fixed device at given locations or replace with one that can be moved from site to site (as the existing could) – they are now much lighter than previously but would need new brackets and appropriate permissions. We would also need to identify which sites we would wish to use. Currently we have:

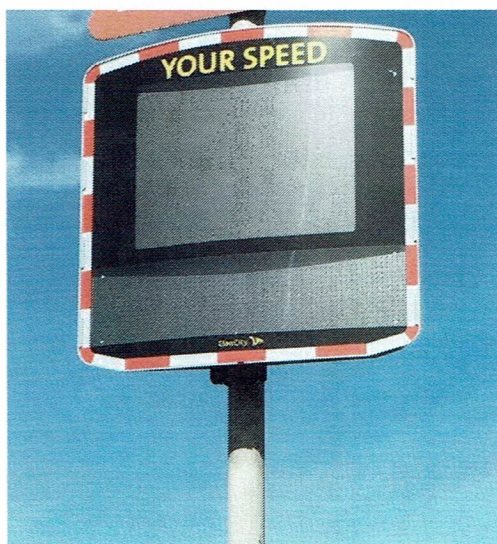
- Two sites on Blackpool Road westerly end, one on each side of road
- One on Lea Road just after railway bridge as you approach from Cottam
- Two on Hoyles Lane, one in each direction
- Two in Lea Town on Lea Lane near village centre, one in each direction
- One on Lea Lane approaching Lea Town

LCC have supplied me with a spread sheet which they have put together comparing different alternatives. Some fixed installations can be run on solar energy, some (moveable) still require batteries, some give a signal for every vehicle whilst others only those going above the speed limit (SRBC use these) some record data (not registration numbers) others are simply for education purposes. Two options detailed below both used locally.

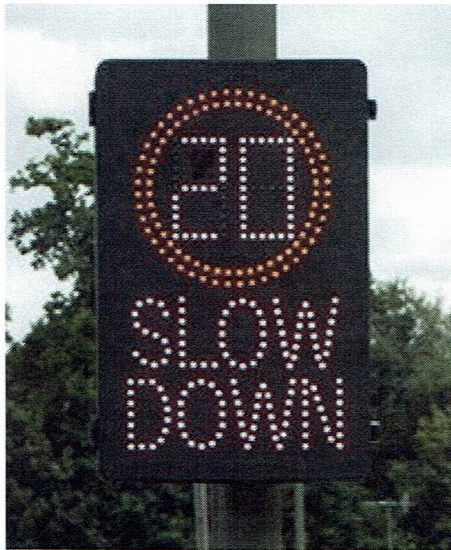
3. I have contacted my colleague in Fylde who manages 4 Parish Councils (nearest Clifton) – he manages 5 devices produced by a company called Elan. He strongly recommends them, some are fixed whilst others are moveable. He also has a contractor who manages the moveable devices for him at a small charge. I have made contact and been to view one of these devices. The devices

are a more modern version of what we have but sleeker and weigh less. The batteries are put in once the device is in position which makes it easier to manage. A photo below.

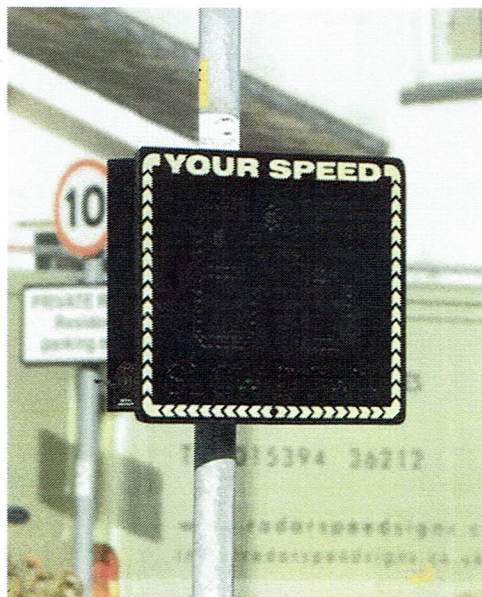
One of these devices will cost approx £2217 including additional brackets (10) as required (with bracket installation at an extra cost of £350) 2-year warranty.



4. South Ribble Borough Council have recently replaced their devices for same reason as us. They have gone for Messagemaker devices as per below image. These only trigger when vehicle is exceeding speed limit and therefore last much longer on one charge. They also attract more attention from drivers who will not necessarily spot the device unless it triggers, flashes at them and tells them to slow down. These signs including brackets will work out at £3520 with additional bracket installation £350. 5-year warranty.



5. Astley Village and Parbold use a Pandora model however these are fixed installations. Price for moveable version with brackets is £5353 plus bracket installation – this is significantly more expensive than previous options. 2-year guarantee.



SPEED SIGNS COMPARISON

TYPE	BASIC COST	EXTRA BATTERY	CHARGER	BRACKETS (10)	DATA CAPTURE	BLUETOOTH	TOTAL
MESSAGE MAKER	2050	70	INCLUDED	1000	300	100	3520
PANDORA	2045	55	130	2800	250	45	5325
EVOLIS	1917	INCLUDED	INCLUDED	300	INCLUDED	INCLUDED	2217

SLR BATTERY POWERED

From: clerk@leacottam-pc.gov.uk <clerk@leacottam-pc.gov.uk>

Sent: Wed, 17 Mar, 2021 at 15:35

To: sales@messagemaker.co.uk

SRBC

We are looking to replace our SID which is 15 years old and no longer works properly.

South Ribble Borough Council purchased from you some devices as above.

Can you supply me with additional information please?

1. Does the device come with one or two batteries? (1 Standard) £70 extra.
2. What is cost of SRL? £2050.00 - attached
3. What is cost of additional batteries? £70.00
4. What is cost of additional brackets? £100.00.
5. Do all devices capture data or is this extra - please supply cost? £300 Software.
6. Can data be captured remotely? Bluetooth

W V Mcennerney-Whittle

Proper Officer - Lea and Cottam Parish Council

01772 733829

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ASINBY.
PARKS LONDON.

Pavola Mark.

Hello Bill,

Further to our telephone conversation this afternoon, please find below answers to the questions you asked. I have also attached relevant data sheets for your reference.

PTSC 903 battery operated are £2045.00 each +vat

Weight (minus battery): 11.1Kg

Weight (with battery): 16.3Kg

18 Ah battery £55.00 + vat each.

Weight: 4.2Kg

Please note, there is one of these already included as an 'onboard' battery in a solar powered speed sign so you will not require this as a separate item.

If you are simply looking for a cost for a battery operated option, please see further detail as follows:

For a battery operated option, add our battery charger at £130.00 + vat

We can configure the battery operated signs in one of three ways:

- A sealed, rechargeable unit so that the sign itself is plugged in for recharging. The onboard battery will allow for 2-3 weeks use on a full charge, depending on traffic flow, before recharge is required.

- A unit with an accessible battery compartment, so that the battery can be taken out for recharging. Optional spare battery £55.00 + vat each *

- A sealed unit with an auxiliary 88 Ah battery at £95.00 + vat each and PTSC 855 post mountable, powder-coated, stainless steel battery enclosure at £285.00 + vat each. This battery allows for 3-4 months use on a full charge, depending on traffic flow, before recharge is required

The signs/solar/battery box arrive complete with post clips or screw-bands for an easy fix to an existing post.

Alternatively, any of the PTSC range signs can also be adapted to enable use with our spigot bracket to give a 'lift on/off' option, handy for signs that are to be moved between locations.

PTSC 806 spigot bracket at £185.00 + vat and a PTSC 806a spigot plate at £95.00 + vat, which is fixed to the underside of the sign to allow the sign to be dropped on top of the spigot bracket, once that is fixed to a post. The bracket (PTSC 853) can be either relocated each time, along with the sign, or one bracket (PTSC 806) per location, can be purchased, so that they can be left in place and the sign is then simply lifted into place.

Weight for PTSC 853 long bracket: 4.6Kg

Weight for PTSC 809 short bracket: 3.2Kg

For security we offer installation of an "eyebolt" to the speed sign for use in conjunction with a bike lock, at £25.00 +vat. (bike lock is **not** included)

£280.00

Optional data-logging facility and PC based traffic statistics software £250.00 + vat per sign
Collected data, such as traffic volume and speed averages, can then be downloaded via the USB
lead provided to a laptop PC and takes less than a minute.

Alternatively data collection can also be performed using an additional Bluetooth Module,
provided at £295.00 +vat per sign.

Carriage for 1 nbr sign (including battery if required) £35.00 + vat
Pallet carriage £85.00 + vat

If you require further information on any of the above, please don't hesitate to contact me.

Best Regards,
Dave

Evolis Radar Speed Sign : Mail 2 of 2

From: Alan Mackie <alan.mackie@elancity.co.uk>

Sent: Mon, 15 Mar, 2021 at 14:49

To: clerk@leacottam-pc.gov.uk

Cc: Alan Mackie

Kenswick Parish Council

[NOTE SOLAR GB 31 MAY 2020.pdf](#) (1.1 MB)[Evolis 18 Feb 2021.pdf](#) (3.4 MB) – [Download all](#)

Images not displayed.

[SHOW IMAGES](#)[ALWAYS SHOW IMAGES FROM THIS SENDER](#)

Hello again Bill,

Thank you for your recent enquiries as to the Evolis Radar Speed Sign. I tried calling early this afternoon: unfortunately without success but you'll perhaps have picked up the voicemail I left for you?

For the meantime, please find attached the EVOLIS Radar Speed Sign brochure ; Our website doesn't go into great *technical* detail and I'm hoping that if I allow a few days for you to digest the contents of the brochure it will allow us to discuss (if you wish) the device together, with you in a far better position to do so. My direct line number can be found at the very bottom of this mail....

The pricing structure (as of 1 Feb 2021) is on the very last page; you'll see that the MAINS pack is priced at **£1510**, the STREET LIGHT pack at **£1579** with the SOLAR pack at **£1969** (all prices in this mail & in the brochure include carriage but not VAT). You'll see a descriptives pertaining to a number of other variants/hybrid & notably PORTABLE solutions priced below.

I've also attached an information sheet as regards the panel that powers the SOLAR pack; **please pay attention to the text within that concerns the support pole diameter recommendations for Solar units.**

The choice of power source is worth taking time over. It can depend not only upon the strength & height of the support pole available to you but also the manner in which the device is to be used (STATIC v PORTABLE). Where PORTABLE use is imposed or indeed preferred please be aware that there is a BATTERY/MOBILE pack ; presented below in bold text.

The BATTERY/MOBILE pack functions with 2 removable batteries, interchangeable with 2 spares with an external charger (all included in the pack). It is intended as the pack best adapted (but certainly not limited) to a device liable to be moved on a frequent basis. The battery/mobile pack is priced at **£1917.17 and includes 1 Mounting Bar. Additional Mounting Bars cost £22.25 each so, as an example, a BATTERY/MOBILE device that is intended to move between 4 separate locations (i.e. 4 support posts, all equipped with mounting Bars) would cost **£1983.92**.**

- Please note that a BATTERY/MOBILE device is compatible with MAINS or STREET LIGHT use were such an eventuality ever to become possible for you at a later date. It is not compatible with a Solar Panel
- **If you suspect that you may wish to operate a BATTERY/MOBILE pack with a Solar Panel at a later date this is entirely feasible but note that there is a £31.64 surcharge and you would lose your future Mains/Street Lighting compatibility; The solar compatible BATTERY/MOBILE option is priced at **£1948.81**. This pack, apt for use at 4 locations (remember initially WITHOUT Solar Panel) would cost **£2015.56****

Do note that a SOLAR pack (radar + solar panel) *can* be moved, it is not difficult BUT please be aware that the Solar Panel will almost certainly be situated at 12/13ft above ground level. An alternative solution that allows you to render portable a SOLAR pack without the need to move the Solar Panel, would be to pre-equip 2 posts, both with Solar Panels and simply move one Radar device between the 2 posts. Price **£2271.60**

To further confuse matters, do be aware that it is perfectly feasible to operate a device as a Solar device at one location and as a uniquely battery powered device at other locations. (You may well have 1 location that is subject to extremely heavy traffic flows ; where Solar would be a better adapted solution or indeed, you may have certain locations where your support post is inapt for solar use and where battery would best apply). A 2 location pack (Solar at 1, Battery at the other) would cost **£2252.91**. A 3 location pack (Solar at 1, battery at the other 2) would cost **£2275.16**.

Regardless as to the combination opted for, the only other hardware costs to provide for (assuming the device is to be fixed to a pre-existing support post ; we cannot supply this item) would be the local purchase of 3 hose clamp/jubilee clip **per post used** (6 per post if using a Solar panel). These items will typically from £3-£5 per clip. In addition, the purchase of 1 padlock (6mm clasp) for each radar purchased would be a sensible precaution

There is a short video clip of the EVOLIS that may well be worthwhile looking at by clicking [HERE](#) . Please be reassured that, although the clip makes reference to kilometres per hour, the device that would be delivered to you would have a

factory setting displayed & calibrated in mph.

Elan City – Helping prevent accidents & keeping the public safe since 2005
Elan City - More than 19000 Evolis devices installed in 45 countries
Elan City - 2 year guarantee for both parts & labour
Elan City EVOLIS - Designed to be installed by 1 person

I hope this will help ; please don't hesitate to contact me if you require further information or clarification as regards the information presented in the brochure or indeed would like to obtain a formal quotation.

At your service and hoping to hear from you soon...

Alan Mackie

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ALAN MACKIE

Sales Manager

Direct line : (020) 3936 0920

Technical Support : techsupport@elancity.co.uk

Technical Support : (020) 3936 0920, then tap 2

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JATA - Bunktooth