



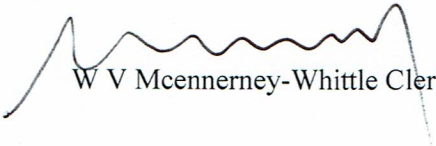
22nd February 2021

W V McEnnerney-Whittle
7, Bilsborough Meadow
Lea
PRESTON
PR2 1YY

Tel : 01772 733829 E-mail : clerk@leacottam-pc.gov.uk

NEXT MEETING

Members of the Council are summoned to the **PARISH COUNCIL MEETING** to be held on
Monday the 1st March 2021 by way of a virtual meeting commencing at 7.30pm


W V McEnnerney-Whittle Clerk and RFO

A G E N D A

1. To receive Apologies
2. To consider and approve the Minutes of the Meeting held on the 18th January 2021 (enclosed)
3. To receive Declarations of Interest
4. To adjourn the meeting for a period of public participation

Please note that this is a virtual meeting. Members of the public wishing to make representation or observe proceedings should contact the Clerk.

Members of the public may make representation during this period and raise issues of local concern however please note that the Council cannot make any decision on any matter raised which has not already been included on the formal agenda for the meeting. Such items may be considered for a future meeting.

Members of the public are defined as any persons present other than Parish Council members or officials.

5. To approve payment of the following accounts:

29/01/2021	SLCC 1/3 RD CONTRIBUTION	ONLINE	103	87.33
29/01/2021	W CADWALLADER ASSISTANT LENGTHSMAN	ONLINE	104	100.00
29/01/2021	BG FENCING FOOTPATH/GATE POST REPAIR	ONLINE	105	257.76
29/01/2021	SAR SERVICES ASST LENGTHSMAN	ONLINE	106	100.00
29/01/2021	GGG LENGTHSMAN	ONLINE	107	2271.50
29/01/2021	MILJUE GS ASST LENGTHSMAN	ONLINE	108	565.00
13/02/2021	REIMBURSE ASHLEA RE PLANTING MG & VP	ONLINE	109	303.30
13/02/2021	NEWGATE PLANTING LEA TOWN	ONLINE	110	67.50
13/02/2021	VISION ICT ANNUAL SUPPORT AND HOSTING	ONLINE	111	240.00
13/02/2021	SAVOY TIMBER DONATION ST BERNARDS DEN	ONLINE	112	197.70

6. To appoint Len Slade as the internal auditor for 2020/21 at a fee of £110.00 and approve the Terms of Reference, Internal Control and Suggested Testing Methodology the relative documents having already been circulated
7. To consider and approve the following documents which have already been circulated

- The Councils Risk Management Policy Statement 2021

- The Councils Risk Management Register 2021
- The Councils Asset Register 2021
- The Review of the Effectiveness of the Internal Audit and Internal Control 2021

8. To approve that CIL funds are allocated in order to stone fill the path from Cottam Way to junction with bridge 10 being an estimated 100 metre length and also the path from the far side of the recreation green close to Haydocks Lane by the rectangular pool to the pond area estimated to be a further 60 metres. The paths which have already been uncovered and overgrowth removed require the laying of a permeable mesh and self-binding aggregate to stop them deteriorating back to the muddy mess that was prevalent before they were opened up. In conjunction with Preston CC a number of aggregate options are being looked at ranging from MOT 1, MOT 2, Crushed Run or Tarmac Plainings; the latter looking similar to what was originally used. As the prices do vary a budget requirement of £6000 is requested with labour undertaken by our lengthsman team. Permission of PCC to undertake the works will be required.
9. To consider a request for grant funding from Cottam Community Association to purchase litter grabbers for use by the public (see enclosed)
10. To consider using 4 of our hanging baskets at Cottam Community Association building. There are already 4 suitable brackets. The basket ownership would be retained by the Parish Council who would also plant them out. In the past grant funding has been provided by the Parish Council for them to purchase baskets. This proposal would be a cheaper alternative and would enhance the local environment. The Chairman of CCA is fully supportive of this arrangement – see attached.
11. To consider the enclosed contribution being sought once again by Preston CC towards greenspace maintenance at £32812.00 for the year 2021-2022 (same as previous two years)
12. To resolve to exclude the public and press from the following items under the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the items to be discussed.
13. To consider renewal of the Assistant Lengthsman's Contracts for a further period at an increased hourly rate of £10.50 per hour.
14. To consider the applications to fill the two current Council Member vacancies details of which will be circulated to Members before the meeting.
15. To note that the next meeting is scheduled for the 12th April 2021



Minutes of the **PARISH COUNCIL MEETING** held on
Monday the 18th January 2021 by way of a virtual meeting commencing at 7.30pm

Present Cllrs Brizland, Parker, Lambert, C Abram, N Abram, Butler, Coward,
Fleming, Smith and Bowyer

There was one member of the public present.

01/21 To receive Apologies.

None

02/21 To consider and approve the Minutes of the Meeting held on the 30th November 2020 (enclosed)

It was resolved that the minutes of the meeting held on the 30th November 2020 should be approved and signed by the Chairman as a true and accurate record.

03/21 To receive Declarations of Interest.

None

04/21 To adjourn the meeting for a period of public participation.

The meeting was adjourned

A question was asked with regard to the bridges that this Council wish to repair. It was noted that a schedule is included with the agenda for the last meeting which is on the Council's web site. Discussions with Preston CC have commenced, and it is hoped that permission to do the work will be obtained soon.

It was noted that officers of PCC are involved with Covid 19 requirements and therefore day to day issues are moving slower than usual

PCC have a climate change working group – projects may be brought forward that the Parish Council may be interested in helping to fund.

Preston Together is still available to assist with issues relating to Covid 19 and a link is to be provided on the web site of this Council.

A vaccination hub is to be established in Preston. It is thought that Grasshoppers may be a suitable venue

The meeting was recommenced

05/21 To approve payment of the following accounts:

30/11/2020	BANNISTER HALL LEA TOWN PROJECT	ONLINE	350.16
30/11/2020	GLASDON BENCH LEA TOWN PROJ	ONLINE	669.54
30/11/2020	NEWGATE NURSERIES LEA TOWN PR	ONLINE	33.72
08/12/2020	MILJUE ASST LENGTHSMAN	ONLINE	800.00

08/12/2020	BG FENCING BRIDGE REPAIR STONE	ONLINE	127.90
08/12/2020	W CADWALLADER ASST LENGTHSMAN	ONLINE	200.00
08/12/2020	SAR SERVICES ASST LENGTHSMAN	ONLINE	390.00
08/12/2020	COTTAM PRIMARY SCH DONATION	ONLINE	172.90
08/12/2020	NEWGATE LEA TOWN PROJECT	ONLINE	15.36
08/12/2020	GGG LENGTHSMAN	ONLINE	2282.50
18/12/2020	MILJUE ASST LENGTHSMAN	ONLINE	380.00
18/12/2020	GGG LENGTHSMAN	ONLINE	1696.25
18/12/2020	HMRC 3 RD QTR TAX AND NI	ONLINE	1774.65
18/12/2020	WV MCENNERNEY-WHITTLE SALARY	ONLINE	2396.37
18/12/2020	SAR SERVICES ASST LENGTHSMAN	ONLINE	170.00
18/12/2020	W CADWALLADER ASST LENGTHSMAN	ONLINE	167.95
18/12/2020	SANDERSONS MILLER GREEN HEDGE	ONLINE	122.40
18/12/2020	BANNISTER HALL – COTTAM W PROJ	ONLINE	130.56
18/12/2020	SAVOY TIMBER – BRIDGE REPAIR	ONLINE	376.44
18/12/2020	NEWGATE NURSERY COTTAM W PROJ	ONLINE	234.60
31/12/2020	SERVICE CHARGE	ONLINE	18.00

It was resolved that the payments referred to above should be approved

- 06/21 To consider planning application number 06/2020/1361 relating to the erection of a four storey education, training and leisure facility with ancillary retail café, creation of compound with portal frame workshop building, creation of sports pitches, siting of security lodge and associated development following demolition of existing buildings on site @ Trax Motor Sport Wallend Road.

It was resolved that a letter of support should be sent .

- 07/21 To approve the enclosed Financial Statement as of 31st December 2020.

It was resolved that the Financial Statement referred to above should be approved

- 08/21 To approve a 1/3rd share of the Clerk's SLCC subscription at £87.33

It was resolved that the payment referred to above should be approved

- 09/21 To approve that CIL funds are to undertake the cleaning of the cross and surrounding seating located at the junction of Lea Road and Cottam Way which is used as an unofficial war memorial at a cost of £1394.40. (The quote has been received by a contractor suggested by PCC and will involve steam cleaning. Formal permission of PCC to undertake work will be required.

It was resolved that the proposals above should be approved subject to the agreement of Preston City Council

- 10/21 To consider what to do with 32 self-watering hanging baskets which are now redundant following refusal of LCC to allow them to be placed on lamp-posts due to weight restrictions under recent risk assessment guidelines.

It was resolved that 2 baskets should be placed by the notice board in Lea Town, 4 offered to the church and the remainder advertised in the Parish newsletter to any local charity groups, schools etc. free of charge or to residents for a small donation.

- 11/21 To note that the next meeting is scheduled for the 1st March 2021.

It was noted that the next meeting is scheduled for the 1st March 2021

Bill

Cottam Community Association is working with some local Cottam residents launching a keeping Cottam Clean and Take Pride in Preston. You may well have seen my articles in the Lancashire Evening Post or Facebook posts on this issue. The Association is going to loan out litter picker grabbers to help make this happen. The aim is to get children via their families involved. I have asked Preston Council to loan some litter grabbers we could keep at the Centre and book out. Sad to say they cannot help with ongoing events only one-off events. They say they do not have the equipment to help us.

The result is we will buy them ourselves at the Centre to make this possible. My request is could the Parish Council help with a grant to fund this. £50 should cover the cost of 20 grabbers if the Parish Council could help.

Kind regards

Trevor Hart

Cottam Community Centre Chair

~~Funding request~~

<https://webmail.visionict.com/versions/webmail/18.1.15-RC/popup.php?wsid=0fea51b783de4f...>

~~Re: Funding request~~

From: Trevor Hart <trev.hart@live.co.uk>

Sent: Wed, 17 Feb, 2021 at 13:10

To: clerk@leacottam-pc.gov.uk

Bill

I am sure we would be more than happy to work with the Parish on this. It always looked good when we had baskets there. Perhaps your team of lengthsmen might like to take charge of the project. I see it as working in partnership offering the venue to hang them and the Parish Council taking credit for enhancing the Community environment if that makes sense. In any case see what your councillors want to do and let's make something happen.

Trev

Sent from my iPad

On 17 Feb 2021, at 12:08, "clerk@leacottam-pc.gov.uk" <clerk@leacottam-pc.gov.uk> wrote:

Trev

You are probably aware from our newsletter that we could not put up our hanging baskets in Lea Town last year as the lampposts were not safe to carry the weight. Although new lampposts are being erected along Darkinson Lane they are not suitable for our brackets and the type of hanging basket that we use. Basically we now have 32 baskets (self watering) which will need to write off.

At our last meeting it was decided:

It was resolved that 2 baskets should be placed by the notice board in Lea Town, 4 offered to the church and the remainder advertised in the Parish newsletter to any local charity groups, schools etc. free of charge or to residents for a small donation.

I know the CC has 4 brackets in place and that in past years they have been used for hanging baskets which have been provided by Parish Council as a donation.

